

# City of Caney

## Regular Council Meeting

### Wednesday, July 5th, 2023 at 6:30 p.m.

**Call Meeting to Order:** Mayor Joshua Elliott

#### **Roll Call**

Valerie Hurd

Lori Patterson

Kenith Butts

Nathan Rains

Zachary Ellison

Debbie Wood

Aaron Elliott

Addie Traxson

**Pledge of Allegiance:** Mayor Joshua Elliott

**Invocation:** Mayor Joshua Elliott

#### **Public Comments**

Any citizen desiring to address the Council shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Council. The Council does not hear matters involving litigation or City Personnel. The Council does not take action on subjects not on the agenda unless unusual or hardship conditions exist.

#### **Consent Agenda**

Presented by Joshua Elliott, Mayor

A. Approval of the Minutes for the May 15th, 2023 Meeting

B. Appropriations and Payroll Ord No. 06-09-2023 **\$128,990.25**

a. Approval of Purchases over \$5,000

i. EFTPS (Payroll Taxes)	\$	11,420.88
ii. Payroll (06/09/2023)	\$	51,247.45
iii. KPERS (Retirement)	\$	6,267.21
iv. Blue Cross Blue Shield	\$	18,991.74
v. Associated Wholesale	\$	39,926.38
vi. Brenntag (Chemicals)	\$	5,818.75
vii. Evergy	\$	12,594.97

C. Appropriations and Payroll Ord No. 06-23-2023 **\$280,666.11**

a. Approval of Purchases over \$5,000

i. EFTPS (Payroll Taxes)	\$	14,491.97
ii. Payroll (06/23/2023)	\$	55,681.55
iii. KPERS (Retirement)	\$	6,278.37
iv. KS Retailer's Tax	\$	8,805.43
v. Associated Wholesale	\$	49,902.66
vi. Brenntag (Chemicals)	\$	11,015.51
vii. Solid Rock Exc	\$	7,000.00
viii. Schroeder, Tony (Fire Ins)	\$	5,366.25
ix. Bond Payments	\$	43,149.00
x. Tyler Tech (Incode)	\$	25,130.45
xi. Toms Ditching	\$	5,000.00
xii. Waste Connections	\$	19,587.53

D. Tourism Request- Kansas-Oklahoma 100-mile sale-in the amount of \$400.00

E. Main Street Auto Payment in the Amount of \$402.50

**Recommended Action:** \_\_\_\_\_ make a motion to approve the Consent Agenda Items A-D as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

**Recommended Action:** \_\_\_\_\_ make a motion to approve the Consent Agenda Items E-Main Street Auto Payment in the amount of \$402.50. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_ (Council Member Elliott abstained)

# City of Caney

## Regular Council Meeting

### July 5th, 2023 at 6:30 p.m.

#### **New Council Business**

##### **A. USDA- Preplanning Development Grant**

Presented by Mike Billings, USDA Specialist-Request for Obligation of Funds

*Admin Notes: Mike Billings will be attending VIA Phone to go over the Letter of Conditions, Request for Obligation of Funds and the letter of intent to meet conditions.*

**Recommended Action:** \_\_\_\_\_ made a motion to approve the Letter of Conditions, Request for Obligation of Funds and Letter of Intent to meet conditions. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

##### **B. 2024 Budget Review and RNR Discussion**

Presented by Kelley Zellner, City Administrator: Review of 2024 Budget and the RNR

*Admin Notes: Open discussion on 2024 budget*

**Recommended Action:** No Action Required

##### **C. Open the Trash Service for Bid**

Presented by Amber Dean, City Clerk: Approve the Bid Packet for trash services.

*Admin Notes: The Current Contract with Waste Connections expires on 12/1/2023. We need to accept bids for trash services. Attached is the bid packet for review.. We will accept bids until September 1<sup>st</sup>, 2023 @ 2:00 p.m. and open and review bids immediately following the 2:00 p.m. deadline for review.*

**Recommended Action:** \_\_\_\_\_ made a motion to approve the Trash Service Bid Packet and accept bids until 9/1/2023 @ 2:00 p.m.. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

##### **D. Swimming Pool Cameras**

Presented by Amber Dean, City Clerk: Request to purchase cameras for the swimming pool.

*Admin Notes: We have had trespassing incidents recently and would like to install cameras at the swimming pool.*

**Recommended Action:** \_\_\_\_\_ made a motion to approve the purchase and installation of cameras at the Swimming Pool. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

##### **E. Caney Market Van**

Presented by Amber Dean, City Clerk: Request to utilize the Caney Market Van as city vehicle for training or travel.

*Admin Notes: The Caney Market van is not being used. Our current training vehicle is not reliable. We would like to utilize the caney market vehicle for employees to use for training or travel.*

**Recommended Action:** \_\_\_\_\_ make a motion to approve the use of the caney market van as a training vehicle for all employees. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

# City of Caney

## Regular Council Meeting

### July 5th, 2023 at 6:30 p.m.

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#### **Department Reports**

1. Mayor-Joshua Elliott
2. City Administrator- Kelley Zellner
  - a. Resolution to charge for bulk sewer dumping from septic pumpers
3. Police Department- Ike Dye- 2<sup>nd</sup> Quarter Report Included in packet
4. City Clerk- Amber Dean-2<sup>nd</sup> Quarter Report Included in packet
5. Fire Department- Nick Wood-2<sup>nd</sup> Quarter Report Included in packet
6. Caney Market- Cindi Bryan- 2<sup>nd</sup> Quarter Report Included in packet 2
7. Public Works- David Munday-2<sup>nd</sup> Quarter Report Included in packet
8. Water Department- Sonny Pearson-2<sup>nd</sup> Quarter Report Included in packet
9. Sewer Department- Matt Childers-2<sup>nd</sup> Quarter Report Included in packet

#### **Council/Mayor Comments:**

Council Member Hurd  
Council Member Ellison  
Council Member Patterson  
Council Member Elliott  
Council Member Butts  
Council Member Traxson  
Council Member Wood  
Council Member Rains

#### **Informational Items**

**Next City Council Meeting:** Monday, July 17th, 2023 @ 6:30 p.m.

#### **Adjournment**

\_\_\_\_\_ Moved to adjourn the meeting at \_\_\_\_\_.  
\_\_\_\_\_ Seconded Motion. Motion Carries: \_\_\_\_\_.

# City of Caney Council Meeting Minutes Monday, June 5th, 2023 at 6:30 p.m.



Mayor Joshua Elliott called the meeting to order at 6:30 p.m.

## Roll Call

Val Hurd -Present	Lori Patterson-Present
Zachary Ellison -Absent	Debbie Wood-Absent
Kenith Butts-Present	Aaron Elliott-Present
Nathan Rains-Present	Addie Traxson Absent

Mayor Joshua Elliott led the Pledge of Allegiance

Mayor Joshua Elliott led the invocation

## Public Comments

Andy Taylor: Complimented how well Mayfest and the Car show turned out. Asked out the 211 West Fourth Brick Pile.

## Consent Agenda

Presented by Joshua Elliott, Mayor

- A. Approval of the Minutes for the May 15th, 2023 Meeting
- B. Appropriations and Payroll Ord No. 05-26-2023 **\$161,629.17**
  - a. Approval of Purchases over \$5,000
    - i. EFTPS (Payroll Taxes) \$ 10,670.36
    - ii. Payroll (05/26/2023) \$ 47,918.89
    - iii. KPERS (Retirement) \$ 6,120.26
    - iv. Blue Cross Blue Shield \$ 17,672.07
    - v. Associated Wholesale \$ 39,926.38

Council Member Patterson made a motion to approve the Consent Agenda presented. Council Member Elliott seconded the motion. Motion Carries: 5-0

- C. Approve Main Street Auto and Tire payment of 1,324.25

Council Member Patterson made a motion to approve the payment for Main Street Auto in the amount of \$1,324.25 Council Member Hurd seconded the motion. Motion Carries: 4-0 (Council Member Elliott abstained)

## Old Business

- A. **Approval of Ordinance 2023-04: Regarding the Keeping of Chickens**

Presented by Amber Dean, City Clerk: Request to approve Ordinance 2023-04 as presented

### ***Roll Call Vote***

<i>Lori Patterson-Nay</i>	<i>Aaron Elliott-Aye</i>	<i>Valerie Hurd-Aye</i>	<i>Kenith</i>
<i>Butts-Aye</i>	<i>Nathan Rains-Aye</i>		

Council Member Hurd made a motion to approve to approve Ordinance 2023-04 as presented.

Council Member Rains seconded the motion. Motion Carries:4-1

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New Council Business

**A. Request to approve new uniforms and vest for the Police Department**

Presented by Ike Dye, Chief of Police: Request to approve the purchase of new uniforms and vest for the Police Department in the amount of \$13,465.35

Council Member Hurd make a motion to approve the purchase of Uniforms and Vest in the amount of \$13,465.35. Council Member Rains seconded the motion. Motion Carries: 5-0

**B. Accept Bid for Hay Production of City Properties**

Presented by Kelley Zellner, City Administrator: Accept Bid for Hay Production on several properties (2-Industrial park acreages and south McGee acreage if applicable).

Council Member Patterson made a motion to accept the bid from VINA Farms for Hay Production. Council Member Hurd Seconded the motion. Motion carries 4-1 (Council Member Butts voted against)

**C. Proposed Resolution No. 23-06: Fixing A Time and Place for Hearing and Providing for Notice Upon the Statement of The Enforcing Officer of Said City That the Structure Located At 410 S. State, Caney Ks Is Unsafe or Dangerous**

Presented by Kelley Zellner, City Administrator: Request to adopt resolution No 23-06 as presented.

Council Member Hurd made a motion to approve to resolution 23-06 as presented. Council Member Patterson seconded the motion. Motion Carries: 5-0

**D. Proposed Resolution No. 23-07: Fixing A Time and Place for Hearing and Providing for Notice Upon the Statement of The Enforcing Officer of Said City That the Structure Located At 302 S Spring, Caney Ks Is Unsafe or Dangerous**

Presented by Kelley Zellner, City Administrator: Request to adopt resolution No 23-07 as presented

Council member Hurd made a motion to approve to resolution 23-07 as presented. Council Member Elliott seconded the motion. Motion Carries: 5-0

**E. Proposed Resolution No. 23-08: Fixing A Time and Place for Hearing and Providing for Notice Upon the Statement of The Enforcing Officer of Said City That the Structure Located At 100 E Taylor, Caney Ks Is Unsafe or Dangerous**

Presented by Kelley Zellner, City Administrator: Request to adopt resolution No 23-08 as presented

Council Member Hurd made a motion to approve to resolution 23-08 as presented. Council Member Elliott seconded the motion. Motion Carries: 5-0

**F. Proposed Resolution No. 23-09: Fixing A Time and Place for Hearing and Providing for Notice Upon the Statement of The Enforcing Officer of Said City That the Structure Located At 502 N Main, Caney Ks Is Unsafe or Dangerous**

Presented by Kelley Zellner, City Administrator: Request to adopt resolution No 23-09 as presented

**Council Member Hurd** made a motion to approve to resolution 23-09 as presented. Council Member Elliott seconded the motion. Motion Carries: 5-0

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**G. Request to approve the Maple Ave Pipe Bursting Plans**

Presented by Kelley Zellner, City Administrator: Requested to approved the Maple Ave Pipe Bursting Plans with a cost estimate of \$257,510.00

Council Member Patterson a motion to approve to the Maple Ave Pipe Bursting Plans with a cost estimate of \$257,510.00. Council Member Hurd seconded the motion. Motion Carries: 5-0

**Executive Session**

To discuss confidential information relating to financial affairs pursuant to K.S.A 75-4319 b (4)

**Council Member Hurd made a motion** to Recess into executive session to discuss data relating to financial affairs pursuant to K.S.A 75-4319 b (4) for a period of 5 minutes to include City Council, Mayor, City Administrator and City Clerk. Entering in at 7:07p.m. and returning to regular session at 7:13 p.m.

Council Member Elliott seconded the motion. Motion Carries: 5-0

Council Member Hurd made a motion to return to regular session. Council Member Elliott seconded the motion. Motion Carries: 6-0

**H. Discharging of Fireworks**

Presented by Amber Dean, City Clerk: Request to confirm the parameter for fireworks within City Limits.

**I. Request to approve application to the State of Kansas SRF Pre-Application Form for “Intended Use” status.**

Presented by Kelley Zellner, City Administrator:

Council Member Patterson made a motion to approve to the SRF Pre-Application form. Council Member Hurd seconded the motion. Motion Carries: 5-0

**J. Approve and Sign the engagement letter for Jarred, Gilmore & Phillips for the 2022 Audit and Single Audit in the amount \$10,200.00**

Presented by Kelley Zellner, City Administrator: Request to approve and sign the engagement letter for JGP for the 2022 Audit

**Council Member Patterson** make a motion to approve and sign the Engagement letter in the amount of \$10,200.00 for 2022 Audit. Council Member Hurd seconded the motion. Motion Carries: 5-0

**K. Executive Session**

To discuss confidential information relating to financial affairs pursuant to K.S.A 75-4319 b (4)

**Council Member Patterson** moved to Recess into executive session to discuss data relating to financial affairs pursuant to K.S.A 75-4319 b (4) for a period of 25 minutes to include City Council, Mayor, City Administrator, City Clerk and Mr. Keath. Entering in at 7:18 and returning to regular

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session at 7:43.

Council Member Elliott Seconded Motion. Motion Carries: 5-0

Council Member Patterson made a motion to return to regular session. Council Member Hurder seconded the motion. Motion Carries: 5-0

**Department Reports**

1. Mayor-Joshua Elliott- Election Update, Mayfest and Carshow Thanks
2. City Administrator- Kelley Zellner- Caney Market Update
3. Police Department- Ike Dye- Introduce Mark McCleary
4. City Clerk- Amber Dean- Dept Report
5. Fire Department- Nick Wood- N/A
6. Caney Market- Cindi Bryan- N/A

**Council/Mayor Comments:**

Council Member Hurd- N/A

Council Member Ellison- Absent

Council Member Patterson- provided handouts

Council Member Elliott- N/A

Council Member Butts- 1<sup>st</sup> and Spring pot holes

Council Member Traxson- Absent

Council Member Wood- Absent

Council Member Rains- N/A

**Informational Items**

**Next City Council Meeting:** Monday, June 19th, 2023 @ 6:30 p.m.

**Adjournment**

Council Member Patterson made a motion to adjourn the meeting at 8:03 p.m.

Council Member Elliott Seconded the Motion. Motion Carries: 5-0

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Joshua Elliott., Mayor

ATTEST:

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Amber Dean, City Clerk

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00178	ASHLEY RICH I-202306050868	ASHLEY RICH	R	6/09/2023		250.00CR	082629	250.00
1280	AT&T SERVICES, INC I-202306050862	AT&T SERVICES, INC	R	6/09/2023		815.17CR	082630	815.17
1283	ATMOS ENERGY CORPORATION I-202306050873	ATMOS ENERGY CORPORATION	R	6/09/2023		219.02CR	082631	219.02
2353	BRENNTAG SOUTHWEST, INC I-202305300833 I-202305300834	BRENNTAG SOUTHWEST, INC BRENNTAG SOUTHWEST, INC	R R	6/09/2023 6/09/2023		5,538.75CR 280.00CR	082632 082632	5,818.75
00171	CINTAS I-202306050852	CANEY MARKET CLEANING SUPPLY	R	6/09/2023		417.69CR	082633	417.69
12420	OZARKS COCA-COLA/DRPEPPER BOTTLING COMPANY I-202305300840	OZARKS COCA-COLA/DRPEPPER BOTT	R	6/09/2023		1,421.45CR	082634	1,421.45
3443	COFFEYVILLE REG.MED.CEN. I-202305300838	COFFEYVILLE REG.MED.CEN.	R	6/09/2023		315.00CR	082635	315.00
23120	CORE & MAIN I-202306050866	CORE & MAIN	R	6/09/2023		2,443.93CR	082636	2,443.93
5015	ECOLAB PEST ELIM. DIV. I-202305300835	ECOLAB PEST ELIM. DIV.	R	6/09/2023		98.17CR	082637	98.17
1	ERNST MAINE I-202306050848	BOND REFUND	R	6/09/2023		800.00CR	082638	800.00
23182	EVERGY I-202306050874	EVERGY	R	6/09/2023		12,594.97CR	082639	12,594.97
6150	FRITO-LAY INC. I-202305300836	FRITO-LAY INC.	R	6/09/2023		1,156.52CR	082640	1,156.52
1	GRASS ROOTS DESIGN GROUP I-202306050850	GRASS ROOTS DESIGN GROUP:	R	6/09/2023		128.61CR	082641	128.61
8128	HIGHER CALLING TECHNOLOGIES, LLC I-202306050857	HIGHER CALLING TECHNOLOGIES, L	R	6/09/2023		1,305.00CR	082642	1,305.00



VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
23122	KANSAS COMMUNICATION SERVICES, INC. I-202306050864	KANSAS COMMUNICATION SERVICES,	R	6/09/2023		599.21CR	082643	599.21
00215	LASSEN PRINTING SERVICES I-202306050875	LASSEN PRINTING SERVICES	R	6/09/2023		263.41CR	082644	263.41
9925	LESLIE'S POOLMART, INC. I-202306050856	POOL SUPPLIES	R	6/09/2023		385.07CR	082645	385.07
12170	LOCKE SUPPLY CO. I-202306050855	PW-SPRAYER	R	6/09/2023		6.89CR	082646	6.89
13432	MONTGOMERY COUNTY CHRONICLE I-202306050860	MONTGOMERY COUNTY CHRONICLE	R	6/09/2023		158.75CR	082647	158.75
15069	PACE ANALYTICAL I-202305300841	PACE ANALYTICAL	R	6/09/2023		763.90CR	082648	763.90
16130	POSTMASTER I-202305300842	POSTMASTER	R	6/09/2023		2,500.00CR	082649	2,500.00
17086	QUILL LLC I-202305300839	QUILL LLC	R	6/09/2023		250.10CR	082650	250.10
19148	SHRED-IT USA I-202306050865	SHRED-IT USA	R	6/09/2023		181.90CR	082651	181.90
19203	SMITH AUTO & TIRE I-202306050869	SMITH AUTO & TIRE	R	6/09/2023		23.00CR	082652	23.00
2155	TEL STAR TECHNOLOGIES, INC I-202306050861	TEL STAR TECHNOLOGIES, INC	R	6/09/2023		490.95CR	082653	490.95
21060	U.S. CELLULAR I-202306050853	PW & WATER CELL PHONES	R	6/09/2023		318.93CR	082654	318.93
00210	UNIFIRST I-202306050870	UNIFIRST	R	6/09/2023		208.10CR	082655	208.10
21042	UNITED LINEN&UNIFORM RENTAL I-202306050859	UNITED LINEN&UNIFORM RENTAL	R	6/09/2023		247.43CR	082656	247.43

PACKET: 02532 Regular Payments

VENDOR SET: 99

\*\*\*\* CHECK LISTING \*\*\*\*

BANK : APCNB COMMUNITY NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
1002	ASSOCIATED WHOLESALE GROCERS, INC. I-202305300830	ASSOCIATED WHOLESALE GROCERS,	D	6/09/2023		17,117.73CR	000800	17,117.73
3555	COX COMMUNICATIONS I-202306050854	COX COMMUNICATIONS	D	6/09/2023		473.98CR	000801	473.98
16042	PEPSI-COLA CO. I-202305300837	PEPSI-COLA CO.	D	6/09/2023		1,184.40CR	000802	1,184.40
21049	VISA I-202305300831	VISA	D	6/09/2023		594.48CR	000803	
	I-202305300832	VISA	D	6/09/2023		2,064.46CR	000803	2,658.94

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	28	0.00	34,181.92	34,181.92
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	0.00	21,435.05	21,435.05
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	32	0.00	55,616.97	55,616.97

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 02532 Regular Payments

VENDOR SET: 99

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : APCNB COMMUNITY NATIONAL BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	6/2023	12,418.15CR
08	6/2023	24,339.82CR
10	6/2023	14,536.89CR
94	6/2023	4,322.11CR
=====		
ALL		55,616.97CR

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00095	MAIN STREET AUTO & TIRE LLC I-202306130881	MAIN STREET AUTO & TIRE LLC	R	6/23/2023		402.50CR	082661	402.50
00096	LAKELAND OFFICE SYSTEMS I-202306130895	LAKE LAND	R	6/23/2023		132.82CR	082662	132.82
00171	CINTAS I-202306130905	CINTAS	R	6/23/2023		253.70CR	082663	253.70
00205	MTB Lawn & Garden I-202306130889	MTB Lawn & Garden	R	6/23/2023		1,695.00CR	082664	1,695.00
00210	UNIFIRST I-202306130894	UNIFIRST	R	6/23/2023		278.95CR	082665	278.95
00216	LASSEN PRINTING SERVICES I-202306130909	LASSEN PRINTING SERVICES	R	6/23/2023		458.53CR	082666	458.53
00217	SOLID ROCK EXCAVATION I-202306190917	SOLIC ROCK EXCAVATION	R	6/23/2023		7,000.00CR	082667	7,000.00
1	RADER, KELSEY I-202306190915	RADER, KELSEY:	R	6/23/2023		20.76CR	082668	20.76
1	ORENDER, BRIAN I-202306190916	ORENDER, BRIAN:	R	6/23/2023		23.01CR	082669	23.01
1	SCHROEDER, TONY I-202306200938	SCHROEDER, TONY:	R	6/23/2023		5,366.25CR	082670	5,366.25
1025	TKO PEST CONTROL I-202306190930	TKO PEST CONTROL	R	6/23/2023		100.00CR	082671	100.00
1068	ADVANCE INSURANCE CO. I-202306130900	ADVANCE INSURANCE CO.	R	6/23/2023		138.30CR	082672	138.30
11191	KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT I-202306130885	KANSAS DEPARTMENT OF HEALTH &	R	6/23/2023		185.00CR	082673	185.00
12136	LINZLE STEPHENS CONCRETE CO. I-202306190913	LINZLE STEPHENS CONCRETE CO.	R	6/23/2023		1,560.00CR	082674	1,560.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
12170	LOCKE SUPPLY CO. I-202306190919	LOCKE SUPPLY CO.	R	6/23/2023		135.76CR	082675	135.76
12300	LOWE'S BUSINESS ACCT/SYNCB I-202306130902	LOWE'S BUSINESS ACCT/SYNCB	R	6/23/2023		109.25CR	082676	109.25
1236	ARLAN CO. INC. I-202306130890	ARLAN CO. INC.	R	6/23/2023		174.50CR	082677	174.50
12400	MATTIX DISTRIBUTING I-202306130880	MATTIX DISTRIBUTING	R	6/23/2023		363.98CR	082678	363.98
12420	OZARKS COCA-COLA/DRPEPPER BOTTLING COMPANY I-202306130886	OZARKS COCA-COLA/DRPEPPER BOTT	R	6/23/2023		1,006.16CR	082679	1,006.16
1283	ATMOS ENERGY CORPORATION I-202306130908	ATMOS ENERGY CORPORATION	R	6/23/2023		435.24CR	082680	435.24
1285	AT&T MOBILITY I-202306130882	AT&T MOBILITY	R	6/23/2023		42.55CR	082681	42.55
13010	M & M PLUMBING I-202306190918	M & M PLUMBING	R	6/23/2023		1,210.00CR	082682	1,210.00
13400	MONT. CO. DEPT. OF CORRECTIONS I-202306130884	MONT. CO. DEPT. OF CORRECTIONS	R	6/23/2023		110.00CR	082683	110.00
13432	MONTGOMERY COUNTY CHRONICLE I-202306190928	MONTGOMERY COUNTY CHRONICLE	R	6/23/2023		784.00CR	082684	784.00
15069	PACE ANALYTICAL I-202306190927	PACE ANALYTICAL	R	6/23/2023		259.00CR	082685	259.00
18065	R.E.P. ENTERPRISES LLC I-202306130899	R.E.P. ENTERPRISES LLC	R	6/23/2023		562.50CR	082686	562.50
19390	STATE TREASURER I-202306190914	STATE TREASURER	R	6/23/2023		1,509.01CR	082687	1,509.01
20090	THOMPSON BROTHERS I-202306130883	THOMPSON BROTHERS	R	6/23/2023		80.75CR	082688	80.75

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
20110	TOM'S DITCHING & BACKHOE, INC. I-202306200937	TOM'S DITCHING & BACKHOE, INC.	R	6/23/2023		5,000.00CR	082689	5,000.00
23100	WASTE CONNECTIONS I-202306130879	WASTE CONNECTIONS	R	6/23/2023		19,587.53CR	082690	19,587.53
23122	KANSAS COMMUNICATION SERVICES, INC. I-202306130898	KANSAS COMMUNICATION SERVICES,	R	6/23/2023		226.83CR	082691	226.83
23320	XEROX CORPORATION I-202306130906	XEROX CORPORATION	R	6/23/2023		139.50CR	082692	139.50
2353	BRENNTAG SOUTHWEST, INC I-202306130893 I-202306190922	BRENNTAG SOUTHWEST, INC BRENNTAG SOUTHWEST, INC	R R	6/23/2023 6/23/2023		9,631.25CR 1,384.26CR	082693 082693	11,015.51
2360	BOUND TREE MEDICAL, LLC I-202306130887	BOUND TREE MEDICAL, LLC	R	6/23/2023		179.10CR	082694	179.10
3060	CANEY DRUG I-202306190920	CANEY DRUG	R	6/23/2023		16.67CR	082695	16.67
3480	COMMUNITY NATIONAL BANK I-202306190932	COMMUNITY NATIONAL BANK	R	6/23/2023		2,747.91CR	082696	2,747.91
5015	ECOLAB PEST ELIM. DIV. I-202306190923	ECOLAB PEST ELIM. DIV.	R	6/23/2023		98.17CR	082697	98.17
6027	FERGUSON ENTERPRISES, INC I-202306130891	FERGUSON ENTERPRISES, INC	R	6/23/2023		610.90CR	082698	610.90
6150	FRITO-LAY INC. I-202306130888	FRITO-LAY INC.	R	6/23/2023		1,490.22CR	082699	1,490.22
7120	LAFORGE INSURANCE I-202306130901	LAFORGE INSURANCE	R	6/23/2023		310.50CR	082700	310.50
8045	HALL,LEVY,DEVORE,OTT, I-202306130903	BELL & KRITZ, P.A. HALL,LEVY,DEVORE,OTT, BELL & K	R	6/23/2023		1,215.98CR	082701	1,215.98
8101	HAYNES EQUIP.CO.INC. I-202306200933	HAYNES EQUIP.CO.INC.	R	6/23/2023		720.00CR	082702	720.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8128	HIGHER CALLING TECHNOLOGIES, LLC I-202306190924	HIGHER CALLING TECHNOLOGIES, L	R	6/23/2023		1,412.00CR	082703	1,412.00
9038	TYLER TECHNOLOGIES I-202306130904	TYLER TECHNOLOGIES	R	6/23/2023		25,130.45CR	082704	25,130.45
9925	LESLIE'S POOLMART, INC. I-202306130896	LESLIE'S POOLMART, INC.	R	6/23/2023		324.68CR	082705	324.68



PACKET: 02537 Regular Payments

VENDOR SET: 99

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : APCNB COMMUNITY NATIONAL BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00094	CANON FINANCIAL SERVICES, INC I-202306130897	CANON FINANCIAL SERVICES, INC	D	6/23/2023		171.46CR	000808	171.46
00192	NCR CORPORATION I-202306200934	NCR CORPORATION	D	6/23/2023		244.68CR	000809	244.68
00195	KANSAS RETAILER'S SALES TAX I-202306200935 I-202306200936	KANSAS RETAILER'S SALES TAX KANSAS RETAILER'S SALES TAX	D	6/23/2023		429.87CR 8,375.56CR	000810 000810	8,805.43
1002	ASSOCIATED WHOLESALE GROCERS, INC. I-202306190925 I-202306190926 I-202306190931	ASSOCIATED WHOLESALE GROCERS, ASSOCIATED WHOLESALE GROCERS, ASSOCIATED WHOLESALE GROCERS,	D	6/23/2023		14,339.42CR 14,566.19CR 19,997.05CR	000811 000811 000811	48,902.66
16042	PEPSI-COLA CO. I-202306130907	PEPSI-COLA CO.	D	6/23/2023		922.25CR	000812	922.25
19390	STATE TREASURER I-202306050876 I-202306050877 I-202306050878	STATE TREASURER STATE TREASURER STATE TREASURER	D	6/23/2023		21,824.00CR 19,290.00CR 2,035.00CR	000813 000813 000813	43,149.00
23290	WEX BANK I-202306190911	WEX BANK	D	6/23/2023		3,694.82CR	000814	3,694.82
3120	FEDERAL WITHHOLDING I-202306150910	FEDERAL WITHHOLDING	D	6/23/2023		2,289.72CR	000815	2,289.72

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	45	0.00	94,623.47	94,623.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	108,180.02	108,180.02
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	53	0.00	202,803.49	202,803.49

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 02537 Regular Payments

VENDOR SET: 99

\*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : APCNB COMMUNITY NATIONAL BANK

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	6/2023	55,570.64CR
08	6/2023	61,539.93CR
10	6/2023	16,255.63CR
20	6/2023	2,747.91CR
26	6/2023	19,255.56CR
29	6/2023	43,149.00CR
73	6/2023	1,210.00CR
94	6/2023	1,514.82CR
98	6/2023	1,560.00CR
=====		
ALL		202,803.49CR



July 5, 2023

City of Caney  
Attn: Mayor Elliott  
100 West 4<sup>th</sup> Ave  
Caney, KS 67333

**SUBJECT:** City of Caney – Predevelopment Planning Grant  
Montgomery County, Kansas  
Letter of Conditions (Water)

Dear Mayor Elliott:

This letter establishes conditions which must be understood and agreed to by you before further consideration may be given to the application and which must be met before the grant can be closed. Any changes in project cost, source of funds, scope of services, or any other significant changes in the project or applicant must be reported to and approved by USDA Rural Development, by written amendment to this letter. Any changes not approved by USDA Rural Development shall be cause for discontinuing processing of the application.

This letter is not to be considered as a grant approval or as representation as to the availability of funds. The docket may be completed on the basis of a grant not to exceed \$34,000. The grant will be considered approved on the date a signed copy of Form RD 1940-1, "Request for Obligation of Funds," is mailed to you.

Enclosed is a copy of RUS Bulletin 1780-12, "Water and Waste System Grant Agreement" for your review. You will be required to execute a completed form at the time of grant closing.

After providing for all authorized costs, any remaining USDA Rural Development project funds will be considered to be program grant funds and refunded to USDA Rural Development.

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," if you desire that further consideration be given to your application.

If the conditions set forth in this letter are not met within 60 days from the date hereof, USDA Rural Development reserves the right to discontinue the processing of your application.

You will be required to execute Form AD-1047, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary covered Transactions."

Prior to grant approval, you will certify to providing a drug-free workplace. Form AD-1049, "Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – For Grantees Other than Individuals," will be executed to meet this requirement.

Rural Development • Kansas  
Community Programs

**Hays Office**  
2715 Canterbury Drive  
Hays, KS 67601  
Phone: (785) 628-3081  
Fax: (877) 470-3801

**Iola Office**  
202 W. Miller Road  
Iola, KS 66749  
Phone: (620) 365-2901  
Fax: (877) 470-3801

**Newton Office**  
1405 South Spencer Road  
Newton, KS 67114,  
Phone: (316) 283-0370  
Fax: (877) 470-3801

**Topeka Office**  
1303 SW First American Place, Ste 100  
Topeka, KS 66604  
Phone: (785) 271-2700  
Fax: (877) 470-3801

USDA is an equal opportunity provider, employer, and lender.

City of Caney – Predevelopment Planning Grant Letter of Conditions

USDA Rural Development funds will be disbursed through the Electronic Funds Transfer (EFT) System. Form SF 3881, “ACH Vender/Miscellaneous Payment Enrollment Form” will be utilized for this process.

The approval of your grant will be considered, subject to the following conditions:

A. Conditions to be Met Before Grant Closing:

1. Submit proof of incorporation.
2. Complete all grant docket information as required by USDA Rural Development.
3. 

<u>Project Costs:</u>	<u>Total Budgeted:</u>
Preliminary Engineering Study	\$ 4,500
Water System Feasibility Studies	\$ 39,500
Site Visits & Travel	<u>\$ 2,500</u>
<b>Total Project Cost</b>	<b>\$ 46,500</b>
4. 

<u>Project Funding Source:</u>	<u>Funding Amount:</u>
USDA Rural Development Grant	\$ 34,000
Applicant Contribution	<u>\$ 12,500</u>
<b>Total Project Funding</b>	<b>\$ 46,500</b>
5. Interest earned on grant funds in excess of \$500 per year will be remitted to the agency in accordance with 2 CFR Part 200.
6. You shall disburse project funds out of the construction account in a manner consistent with RUS Instruction 1780, Section 1780.45. All bills and vouchers must be reviewed and accepted by USDA Rural Development prior to disbursement of funds. Monthly audits of your grant account records will be made by USDA Rural Development.
7. USDA Rural Development funds remaining after all costs associated with the project have been paid or provided for, will be handled in accordance with RUS Instruction 1780, Section 1780.45(f). All remaining project funds must be expended within 45 days following the completion of the study. Project funds not used timely will be deobligated immediately on or before the 45-day period unless an extension request has been approved by the Program Director.
8. Your City Clerk will maintain adequate records to reflect the financial transactions and conditions of your City.
9. You will be subject to, and the facility must be operated in compliance with RUS Instruction 1780, Section 1780.1(1)(3)(4) “Section 504 of the Rehabilitation Act of 1973,” “Age Discrimination Act of 1975,” and “The Americans with Disabilities Act of 1990”, and “Limited English Proficiency (LEP) under Executive Order 13166.
10. You will be subject to, and the facility must be operated in compliance with, Title VI of the Civil Right Act of 1964. Form RD 400-1, “Equal Opportunity Agreement,” and Form RD 400-4, “Assurance Agreement,” must be completed.
11. You must have an agreement with your engineer. Agreement to provide scope of service for preparing report(s) to include entire facility, in accordance with RUS Bulletin 1780-2.

City of Caney – Predevelopment Planning Grant Letter of Conditions

12. You should obtain a Legal Services Agreement from your attorney. USDA Rural Development concurrence in the agreement is required.
13. Adequate fidelity bond coverage must be maintained for the position of officials entrusted with the receipt and disbursement of funds and custody of the property. The City shall observe their regular fidelity bond requirements and practices. No additional bonding requirements shall be imposed by the provisions of the grant except as provided in 7 CFR 3015.15 through 3015.18, if applicable. Form RD 440-24, "Position Fidelity Schedule Bond," is furnished to you and may be used for this purpose.
14. Before the grant is closed, a written agreement is to be made with a bookkeeper or manager to establish a system of record keeping that will adequately reflect all the financial transactions for the City. The agreement and record keeping system are to be reviewed and approved by USDA Rural Development.

B. Conditions to be Met at Grant Closing:

1. You will execute RUS Bulletin 1780-12, "Water and Waste System Grant Agreement".
2. Deliver to USDA Rural Development a policy of insurance which will provide maximum coverage of fire and extended insurance coverage on all above ground structures, including owned equipment and machinery housed therein.
3. Your attorney is to assist USDA Rural Development in the closing of the grant, who will see that all legal documents prepared in connection with the closing of this grant are properly drawn, executed, notarized, and recorded.
4. You must agree to comply with all requirements made by our Regional Attorney and/or the State Director for USDA Rural Development in their grant closing instructions. A copy of their instructions will be furnished to you prior to grant closing.
5. Require that your attorney complete an Opinion of Counsel on grant closing and deliver the same to USDA Rural Development.

C. Conditions to be Met After Closing:

1. Audit Requirements - The following management data will be required from you on an annual basis and be submitted to the Agency as specified below:
  - a. If you expend less than \$750,000 in Federal financial assistance per fiscal year, you may submit financial statements in lieu of an audit which include at a minimum a balance sheet and an income and expense statement. You may use Form RD 442-2, "Statement of Budget, Income and Equity," and 442-3, "Balance Sheet," or similar format to provide the financial information. The financial statements must be signed by the appropriate borrower official and submitted within 60 days of your fiscal year end.

Sincerely,

*Michael Billings*

Michael Billings  
AREA SPECIALIST

**REQUEST FOR OBLIGATION OF FUNDS**

<b>INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED ( )</b>			
<b>Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.</b>			
<b>1. CASE NUMBER</b> ST CO BORROWER ID		<b>LOAN NUMBER</b>	<b>FISCAL YEAR</b>
<b>2. BORROWER NAME</b>		<b>3. NUMBER NAME FIELDS</b> (1, 2, or 3 from Item 2)	
		<b>4. STATE NAME</b>	
		<b>5. COUNTY NAME</b>	
<b>GENERAL BORROWER/LOAN INFORMATION</b>			
<b>6. RACE/ETHNIC CLASSIFICATION</b> 1 - WHITE 2 - BLACK 3 - AI/AN 4 - HISPANIC 5 - A/PI	<b>7. TYPE OF APPLICANT</b> 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	<b>8. COLLATERAL CODE</b> 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT	<b>9. EMPLOYEE RELATIONSHIP CODE</b> 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
<b>10. SEX CODE</b> 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORGAN. MALE OWNED 5 - ORGAN. FEMALE OWNED 6 - PUBLIC BODY	<b>11. MARITAL STATUS</b> 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	<b>12. VETERAN CODE</b> 1 - YES 2 - NO	<b>13. CREDIT REPORT</b> 1 - YES 2 - NO
<b>14. DIRECT PAYMENT</b> (See FMI)	<b>15. TYPE OF PAYMENT</b> 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	<b>16. FEE INSPECTION</b> 1 - YES 2 - NO	
<b>17. COMMUNITY SIZE</b> 1 - 10,000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		<b>18. USE OF FUNDS CODE</b> (See FMI)	
<b>COMPLETE FOR OBLIGATION OF FUNDS</b>			
<b>19. TYPE OF ASSISTANCE</b> (See FMI)	<b>20. PURPOSE CODE</b>	<b>21. SOURCE OF FUNDS</b>	<b>22. TYPE OF ACTION</b> 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
<b>23. TYPE OF SUBMISSION</b> 1 - INITIAL 2 - SUBSEQUENT	<b>24. AMOUNT OF LOAN</b>	<b>25. AMOUNT OF GRANT</b>	
<b>26. AMOUNT OF IMMEDIATE ADVANCE</b>	<b>27. DATE OF APPROVAL</b> MO DAY YR	<b>28. INTEREST RATE</b> %	<b>29. REPAYMENT TERMS</b>
<b>COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS</b>			
<b>30. PROFIT TYPE</b> 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT			
<b>COMPLETE FOR EM LOANS ONLY</b>		<b>COMPLETE FOR CREDIT SALE-ASSUMPTION</b>	
<b>31. DISASTER DESIGNATION NUMBER</b> (See FMI)		<b>32. TYPE OF SALE</b> 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN	
<b>FINANCE OFFICE USE ONLY</b>		<b>COMPLETE FOR FP LOANS ONLY</b>	
<b>33. OBLIGATION DATE</b> MO DA YR		<b>34. BEGINNING FARMER/RANCHER</b> (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

**ORIGINAL - Borrower's Case Folder**

**COPY 1 - Finance Office**

**COPY 2 - Applicant/Lender**

**COPY 3 - State Office**

## CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. \_\_\_\_\_ YES \_\_\_\_\_ NO

**WARNING:** **Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."**

Date \_\_\_\_\_, 20\_\_\_\_  
*(Signature of Applicant)*

Date \_\_\_\_\_, 20\_\_\_\_  
*(Signature of Co-Applicant)*

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

\_\_\_\_\_  
*(Signature of Approving Official)*

Typed or Printed Name: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Title: \_\_\_\_\_

38. TO THE APPLICANT: As of this date \_\_\_\_\_, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

**LETTER OF INTENT TO MEET CONDITIONS**

Date \_\_\_\_\_

TO: United States Department of Agriculture

\_\_\_\_\_  
(Name of USDA Agency)

\_\_\_\_\_  
(USDA Agency Office Address)  
\_\_\_\_\_

We have reviewed and understand the conditions set forth in your letter dated \_\_\_\_\_. It is our intent to meet all of them not later than \_\_\_\_\_.

\_\_\_\_\_  
(Name of Association)  
BY \_\_\_\_\_  
\_\_\_\_\_  
(Title)

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a persons is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data. needed, and completing and reviewing the collection of information.*



100 W Fourth Ave. • P.O. Box 129 • (620) 879-2772  
Caney, Kansas 67333  
www.Caney.com

July 5<sup>th</sup>, 2023

## **REQUEST FOR SOLID WASTE COLLECTION SERVICES**

The City of Caney is seeking bids for residential solid waste and the collection of solid waste at City-owned facilities. Bid specifications and bid forms are included in this packet.

**Bids are to be addressed to the City Clerk's Office, 100 W 4<sup>th</sup> Ave, P.O. Box 129, Caney, KS 67333. Bids must be submitted in sealed envelopes marked "Solid Waste Collection Bid" to the City Clerk by 2:00 p.m. on Friday, September 1st, 2023. The bid opening will be immediately following the submittal deadline in the City Council Chambers. Faxed or emailed bids will not be accepted.**

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City, including the right to award separate service contracts to separate service providers for Residential service and City Owned Facility service. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City of Caney, being an equal opportunity employer, will not discriminate against any bidder because of race, color, religion, sex or national origin; any person or group, which enters into a contract with the City of Caney, must agree to comply with any and all applicable federal and state laws regarding the prohibition of discrimination. All bidders, by placing a bid, shall accept the affirmative duty to ascertain and comply with such laws.

Please direct inquiries to Amber Dean, 620-879-2772, email [cityclerk@caney.kscoxmail.com](mailto:cityclerk@caney.kscoxmail.com),

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## RESIDENTIAL SOLID WASTE COLLECTION BID SPECIFICATIONS

The City of Caney, Kansas, is seeking bids for residential solid waste collection within the city limits and within any territory lawfully annexed subsequent to this date, and the collection of solid waste at City-owned facilities.

Bids are requested as follows:

1. Curb side and curbside and alley pick up (where possible) for residential solid waste to include bulky waste picked up on Mondays. See attached bid sheet.
2. Pick up of solid waste at City-owned facilities. The number and size of dumpster/polycarts needed at each location, as well as the number of pick ups requested per week, are indicated on the enclosed bid sheet.

### TERMS:

1. *Term of Contract* - Three (3) years, commencing December 1st, 2023, and ending December 1st, 2026; provided, the City reserves the right to adjust the commencement and ending dates of the Contract.
2. *Contractor Obligation* – Contractor shall collect, remove, and dispose of all residential solid waste according to and as required by City and shall furnish all labor, vehicles, tools, equipment, and other necessary facilities thereof. Contractor shall at all times comply with applicable local, state and federal regulations.
3. *City Obligation* – City shall be responsible for residential billing and collection for solid waste collection services that are subject to the Contract.
4. *Performance Bond* – **The bid shall be accompanied by a commitment for a performance bond with a corporate surety by a company with an A.M. Best rating of B+ or better, or a letter of credit from a financial institution authorized to issue letters of credit, in an amount equal to fifty percent (50%) of the annual contract sum.** The Contractor shall pay all premiums chargeable for the bond or letter of credit. The bond or letter of credit shall specify that it is non-cancelable for the period of the contract.
5. *Residential Waste Collection* – The base rate shall include the following for a once per week waste collection service:

*Household/Residential Waste* - The Contractor shall collect all household/residential solid waste, including building materials from minor remodeling projects, set out for collection for landfill disposal;

*Yard Waste* – Contractor shall collect all properly bagged and/or tied leaves, grass clippings, brush and tree limbs. Tree limbs shall be less than four (4) inches in diameter. Brush shall be securely tied in bundles not larger than 48 inches long and 18 inches in diameter when not placed in storage containers;

*Bulky Items* – A scheduled “bulky day” pick up will be done for each residence once per month. Additionally, residents may call to schedule a special bulky item pick up once per quarter. When a resident calls for a special pick up, contractor must do so within a

48 hour time period of the residential request. Items accepted shall include, but are not limited to, furniture, carpeting, appliances (including hot water tanks), televisions, and mattresses. Items that will not be accepted are tires, liquid paint, automotive batteries, motor oil, railroad ties, chemicals and hazardous materials. The residential customer is responsible for the removal of any Freon from appliances prior to pick-up.

6. *Dwelling Description* – A residential solid waste pick up shall be defined as any single-family dwelling, or any two-family dwelling (duplex). Apartment complexes shall be exempt from this bid and subsequent contract.

***Current Customer Counts (as of 06/23/21):***

<b><i>Regular Dwelling Units</i></b>	<b>876</b>
<b><i>2-yard dumpster</i></b>	<b>24</b>
<b><i>3-yard dumpster</i></b>	<b>15</b>
<b><i>4-yard dumpster</i></b>	<b>2</b>
<b><i>6-yard dumpster</i></b>	<b>11</b>
<b><i>8-yard dumpster</i></b>	<b>6</b>

The actual number of residential users, and the actual address serviced and billed under this solid waste collection plan shall be determined by the City.

7. *Generation of Materials* – Because of future increases or decreases in the population, number of dwellings or generation of waste and other materials in the City, the amounts of waste to be generated cannot be guaranteed. It is expected that Contractors will formulate their own projections of amounts of waste to be generated and collected for the purposes of the proposals.
8. *Carts/Dumpsters* – Contractor shall provide and maintain a **96 gallon cart/dumpster** to all dwellings receiving services under the Contract. All costs shall be included in the unit bid price for service. Carts shall be consistent in size, shape, and color for the duration of the contract.
9. *Disposal* – All solid waste collected by the Contractor shall be disposed of at a processing facility or disposal area approved by the City and complying fully with all requirements of the state in which the landfill is located.
10. *Holidays/Weather* – If a designated holiday occurs, or falls on a weekday, such that the employees of the Contractor will not be required to work upon such holiday, or if inclement weather prevents a scheduled collection, then the collection ordinarily made on such day shall be made by the Contractor on the next day and using Saturday to get back on schedule. It is the intent of this provision that the occurrence of said holiday or weather event shall not prevent the Contractor from making one (1) collection per week per customer served. Inclement weather is considered snowfall and or ice that prevent the trucks from running in a safe and reasonable manner.
11. *Missed pick up* – All reported missed trash pick-ups shall be picked up within 24 hours of the missed collection date. If the Contractor fails to meet the cure requirement, the City may, at its option, perform the collection and charge the Contractor \$200 per occurrence. Contractor shall not be required to pay any of such sums, if such failure or refusal shall be caused by fire, riots, civil disturbances, or acts of nature.
12. *Performance Standards* – The Contractor shall be subject to the following customer service standards:

- a. Solid waste shall be collected according to a schedule approved by the City.
  - b. The Contractor shall make efforts to minimize complaints per refuse crew to no more than 10 per month.
13. *Maintenance of Equipment* – Contractor agrees to keep its vehicles, tools, and equipment (carts) in good condition, repair and working order.
14. *Collection Times* – All residential trash and shall be picked up between 5:00 a.m. and 7:00 p.m., Monday through Friday, subject to the provisions of Section 12 hereof.
15. *Toll-Free Telephone* – Contractor shall maintain a toll-free telephone line staffed no less than 8:00 a.m. to 5:00 p.m. Monday through Friday by a supervisor with authority to handle problems or complaints as they may arise, brought to their attention by the City or by residential customers. During non-business hours, the telephone shall be maintained by an answering machine or answering service.
16. *Indemnity and Insurance* – To the extent permitted by law, the Contractor shall indemnify and save harmless the City of Caney, its officers, employees, agents and assigns from any liability, claim, damage, or cause or action which may be sustained or asserted against said City as the result, directly or indirectly, of the performance or failure to perform by the Contractor, and shall reimburse the City for any and all costs, including attorney's fees, asserted or sustained against the City.

The Contractor further agrees to purchase and maintain during the life of this contract the following insurance:

- a. Liability insurance naming the City as an additional insured with policy limits acceptable to the City, which shall be a minimum of \$1,000,000.00.
  - b. Worker's Compensation meeting the statutory requirements of the State of Kansas.
17. *Liquidated Damages* – Contractor shall pay the sum of \$4,000 as liquidated damages to the City for each and every day that the Contractor shall fail or refuse to perform its duties and obligations under the terms of the contract unless such failure or refusal shall be caused by and act of God.
18. *Failure to Perform* – In the event the Contractor shall fail or refuse to perform said duties and obligations hereunder, or shall become insolvent, or shall become the subject of a proceeding in bankruptcy, or shall become the subject of any proceeding for the appointment of receivership, or in the event of assignment for the benefit of Contractor's creditors, or taking of its trucks, equipment, vehicles and other facilities used in connection with the performance of the work under any execution against Contractor, then the City may declare Contractor to be in breach of this agreement and, upon five (5) days written notice to the Contractor by regular mail, facsimile or served personally upon the Contractor, may terminate the agreement. Upon such termination, the City shall be entitled to recover damages and take such other actions and seek other remedies as may be permitted by law; and the liquidated damages provision in Paragraph 18 of these bid specifications shall not limit Contractor's liability.
19. *Transfer of Contract/Duties* – The contract is non-assignable and non-transferable by Contractor without prior written consent of the City. A subcontractor of the Contractor cannot be used without the prior written consent of the City.

20. *Contractor Experience* – Information regarding the experience of the Contractor as a company and for the manager in charge shall accompany each bid. If the Contractor is a multi-location trash hauler, the bid shall include information on locations other than the Caney area.
21. *Landfill Services* – All costs of landfill services, if any, shall be paid by the Contractor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City of Caney, being an equal opportunity employer, will not discriminate against any bidder because of race, color, religion, sex or national origin; any person or group, which enters into a contract with the City of Caney, must agree to comply with any and all applicable federal and state laws regarding the prohibition of discrimination. All bidders, by placing a bid, shall accept the affirmative duty to ascertain and comply with such laws.

Please direct inquiries to Amber Dean, 620-879-2772, email [cityclerk@caney.kscoxmail.com](mailto:cityclerk@caney.kscoxmail.com),











# City of Caney Police Department

100 West Fourth Avenue, Caney, KS 67333

Phone: (620)879-2141 Fax: (620) 879-9808

Email: [idy@cityofcaney.org](mailto:idy@cityofcaney.org)

Ike Dye, Chief of Police

## Caney City Council Quarterly Report

April – June 2023

1. Uniform Pants and Shirts have been incorporated
  - A. We are still getting belts and other hardware.
  - B. Officers wanted to express their gratitude to the council for approving the uniforms that have been cooler than the previous ones.
2. K9 Deployment/Trainings/Certifications
  - A. Sgt Williams and Ozzy completed certification process with the United States Police Canine Association (USPCA).
  - B. Sgt. Williams and Ozzy placed 2<sup>nd</sup> among 22 other dogs and departments in Narcotic Detection.
  - C. Since Sgt. Williams has become our K9 Handler, they have had 22 Deployments with 14 Positive Indications which led to 9 Seizure Incident (Drug Seized).
3. School Zones
  - A. KDOT has approved changing the school zone to be combined into 1 zone instead of two on McGee.
4. Flock Camera
  - A. Our Flock Camera is now shared with MGSO's Cameras.
  - B. This connects all cameras and notifications together, broadening the results for all of us.
5. KLETC
  - A. Officer Zach Denton has completed his certification process with KLETC and will be finishing his Field Training before taking his permanent position as code enforcement.
6. Training
  - A. We are starting a training division which will include Local Training Videos on our policies and procedures to help with new hires and refresher courses for established officers.
  - B. This will help with Continuing Education required by the State of Kansas and will save costs of training that can be completed in-house.
7. Patrol Room
  - A. Officers have rearranged the Patrol Room to help with the workflow.
  - B. We have made more room to incorporate our evidence counter and lockers into the Patrol Room instead of out in the hall.



# City of Caney Police Department

100 West Fourth Avenue, Caney, KS 67333

Phone: (620)879-2141 Fax: (620) 879-9808

Email: [idyec@cityofcaney.org](mailto:idyec@cityofcaney.org)

**Ike Dye, Chief of Police**

## EMS/Dispatch

### 1. AEMT's

- A. Amanda Childers and Kathryn Williams have successfully completed AEMT Certifications.
- B. Both have been traveling to Emporia on a weekly basis to attend the course, test and complete some of their hands-on training.
- C. This will provide more options of care for our community.
- D. Mark McCleary is scheduled to start AEMT Certification this August and will be doing this in Independence.
- E. The course in Independence will be provided at a much lower cost than the previous course in Emporia.

### 2. Protocols/Procedures

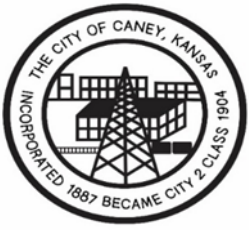
- A. We currently have updated our EMS Protocols (have not been fully updated in years) and will be submitting them to our Medical Director for approval.
- B. The protocols will include more services available now for our AEMTS.
- C. We have now switched to updating our EMS/Dispatch Polices as well.

### 3. KRAF Grant

- A. We have been receiving the products for EMS that we were granted through the KRAF Grant which awarded us \$4,964.13.
- B. Some of the items are:
  - Child Safety Restraints
  - Portable Oxygen Monitor
  - Thermometer
  - Trauma Orthopedic Device
  - Traction Splint

### 4. LASSO

- A. Amanda Childers has completed LASSO (Local Agency Security Officer) Certification process which deals with the departments compliance with State of Kansas auditing procedures.



# City of Caney City Clerk

100 West Fourth Avenue, Caney, KS 67333  
Phone: (620)879-2772 Fax: (620) 879-9808  
Email: [cityclerk@caney.kscoxmail.com](mailto:cityclerk@caney.kscoxmail.com)

**Amber Dean, City Clerk**

## *City Clerk's 2<sup>nd</sup> Quarter Report*

### Grant

- Worked with Fire Chief, Nick Wood to gather information for the Firehouse Subs Grant. Submitted the Firehouse Sub Grant on 4/3/2023- Funding Amount \$34,127.00
- Worked with the Police Department to gather information for the COPS Hiring Grant. Submitted The COPS Hiring Grant on 4/25/2023-Funding Amount \$125,000
- Worked with Police Chief, Ike Dye to gather information for the Bulletproof Vest Grant Program. Submitted the Bulletproof Vest Program Grant 5/25/2023 -Funding Amount \$3,883.00
- Currently working on the CDBG Housing Grant for submittal in the 3<sup>rd</sup> quarter.

### Audit

City Hall Staff worked with Jarred Gilmore and Phillips over the past 3 months in gathering information for the 2022 Audit. We had to prepare reports, pull invoices, receipts, data and other supporting information for JGP to complete the audit.

I worked closely with Emily Franks, Auditor on setting up Incode to be more trackable when it comes to finances. We went over office procedures, and policies that have been put into place for checks and balances.

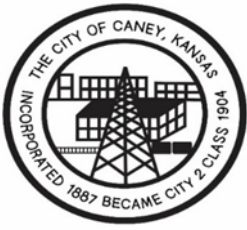
We worked with the Amanda Childers in preparing the Court Data and EMS Information for the Auditors. Chief Dye and Amanda Childers developed a policy for tracking ticket books, to ensure checks and balances are in place within the Police Department.

### Code Enforcement

City Hall has been working with the Police Department and Public Works on Code Enforcement until Officer Denton is out of academy. We have issued 63 Mow Letters, 7 mow orders, and mailed 5 Nuisance Letters in the past 60 days with the assistance of Chief Dye and the public works crew.

### Caney Market

City Hall has been working with Caney Market in several areas. We have been working with the Caney Market Manager, Cindi Bryan on schedules, ordering inventory and overall environment of the store. On June 21<sup>st</sup>, the Public Works Department, Police Department, EMS/Dispatch Department and City Hall staff teamed up with Caney Market to reorganize the store. Shelves were removed and rearranged, inventory was reorganized. We have developed values for the store, to help encourage a new vision for employees and customers.



# City of Caney City Clerk

100 West Fourth Avenue, Caney, KS 67333  
Phone: (620)879-2772 Fax: (620) 879-9808  
Email: [cityclerk@caney.kscoxmail.com](mailto:cityclerk@caney.kscoxmail.com)

**Amber Dean, City Clerk**

## Training

City Hall staff completed 12 hours of Incode Training that covered General Ledger, Bank Reconciliation, Accounts Payables, HR Modules, and general questions. We have an additional 6 hours Utility Incode Training.

I am currently working with Department Heads on monthly reporting, project list and goals, organization and ways to improve efficiency within their department.

## Projects

Melynda Trabuc continues to work with Mike Conard on Cemetery Records. This project is a lot more than we expected. The records in the office, are not as accurate as Mike's records. But Melynda and Mike are figuring it out. Having the information on the computer has already come in handy when helping citizens.

Debbie Matthews has taken on the organization projects since becoming full-time at City Hall. She has managed to file and organize all the cabinets, and shelves at City Hall. She handles the inventory list and availability of items. Debbie has also been a huge asset with the Housing Project, she has help Kelley with organization, letters and communication.

I have been working with Mike Billings, USDA on a Grant Ledger for the Phase 2 Sewer Project. We had several invoices that had not been submitted for reimbursement. We now have an accurate ledger for this project, with available funds. We will utilize this ledger template for all grant/loan projects moving forward.

## Caney Community Events

City Hall Staff has developed two community events for the Summer 2023. We created a scavenger hunt that allowed 10 families to win a pool pass with limited entry. Then we have put on the 1<sup>st</sup> Annual Caney Pup Hunt. We created 10 clues that lead to different business locations in town. Those locations had letters, that would help you solve a word puzzle for the final location to find the hidden medallion. These fun games have brought in more families and engaged the community. It has been a blast for everyone involved, and we are looking forward to more this year!

If you have any other questions or concerns, please feel free to contact me or stop by City Hall. My door is always open.

Sincerely,

Amber Dean  
City Clerk

Caney Volunteer Fire Department  
127 North Spring, Caney, KS 67333  
(620)879-9810  
nwood8@cox.net



## 2023 1<sup>st</sup> Quarter Report

The FD has responded to 25 calls this year:

- 1-Structure Fire
- 10-Grass Fire
- 2-Misc Fire
- 1-Vehicle Fire
- 6-Injury Accidents
- 2-Gas Leak
- 1-Powerline Down
- 2-Medical Calls

### Training:

Firefighters have attended 40 hours of training either in house or at other sites.

January 16<sup>th</sup>-Conducted timed gear and SCBA drills

February 18<sup>th</sup>-2 firefighters attended training in Independence, Hosted by Montgomery County Rural Fire Independence Division.

February 21<sup>st</sup>: Forcible Entry

March 7<sup>th</sup>: Incident Command, Scene Size-up, Hose Deploy Drills

April 1<sup>st</sup>-2<sup>nd</sup>: 4 Fire Fighters attended the Fire School in Parsons.

April 4<sup>th</sup>-Vehicle Extrication

April 13<sup>th</sup>-Fire Fighters went to Coffeyville for live structure fire training hosted by Coffeyville FD.

May 2<sup>nd</sup>-Driving Training

May 16<sup>th</sup>- Hose coupling and maintenance

**FD Roster:**

**There are currently 19 members on the FD Roster:**

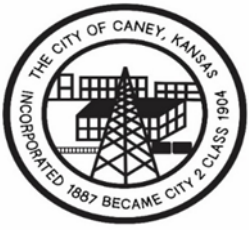
Nick Wood	Chief
Adam Davidson	Asst. Chief
Lucas Wood	1 <sup>st</sup> Captain
Robert Jones	2 <sup>nd</sup> Captain
Scott Reeves	Lieutenant
Mark VanDyne	Lieutenant
David Egan	Secretary
Dan Johnston	FF
Chad Johnson	FF
James Applegarth	FF
Russell Cashman	FF
James Lindsey	FF
Lauren Thompson	FF
Nick Windsor	FF
Nick Hockett	FF
Lance Winsor	FF
Aaron Elliot	FF
Bryce Warfield	FF
Kenny Layton	FF

**Updates:**

Danko was here on June 6<sup>th</sup> and replaced the pump primer on Engine 2. I am in the process of scheduling the leaking valves on the pump to get fixed.

Still waiting to hear on the Firehouse Subs grant for 4 SCBAs

FD will be testing fire hose on July 10<sup>th</sup> and 12<sup>th</sup>.



# Caney Market

114 N State, Caney, KS 67333

Phone: (620)306-419

Email: [manager@caneymarket.com](mailto:manager@caneymarket.com)

**Cindy Bryan, Store Manager**

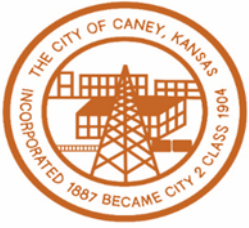
## ***Caney Market 2<sup>nd</sup> Quarter Report***

- Caney Market Staff has been working with City Hall Staff on the atmosphere of the store.
- I have been working with the City Clerk on scheduling, inventory, reorganization of Caney Market.
- On June 21<sup>st</sup>, the Public Works Department, Police Department, EMS/Dispatch Department and City Hall staff teamed up with Caney Market to reorganize the store.
- Completed a walk through with the City Clerk to determine items for the DOT sale!
- The employees have really been working hard to make Caney Market successful.
- We all are striving to reduce cost and atmosphere
- Our goals are to clean the store and make it look nice
- I also want to say I have wonderful employees who are not afraid of hard work

If you have any other questions or concerns, please feel free to contact me or stop by Caney Market

Sincerely,

Cindi Bryan



# City of Caney

## Public Works Department

100 West Fourth Avenue, Caney, KS 67333

Phone: (620)879-2772 Fax: (620) 879-9808

Email: [pwdept@caney.kscoxmail.com](mailto:pwdept@caney.kscoxmail.com)

**David Munday, Public Works Foreman**

### *Public Works Department 2<sup>nd</sup> Quarter Report*

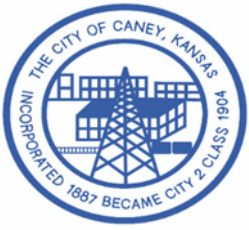
#### *Summary of Projects*

- Replace 2 water lines. One was at the Pool which was 150ft and the other was in the alley behind Kenney Owens 150ft
- Repaired 21 water leaks
- Cleared trees on Core of Engineer ground as an easement for the sewers south interceptor line
- City Wide Clean Up
- Prepared Park and Downtown for Mayfest
- Mow City Properties every 7-10 days or as needed
- Read Meters Monthly
- Completed 1 of 2 pours of concrete to fix the street drain on North Spring Street
- Filled in 60 potholes
- Completed 246 Work Orders issued from City Hall
- Sprayed for Mosquitoes

If you have any other questions or concerns, please feel free to contact me @  
[pwdept@caney.kscoxmail.com](mailto:pwdept@caney.kscoxmail.com)

Sincerely,  
David Munday  
Public Works Foreman





# City of Caney Water Department

100 West Fourth Avenue, Caney, KS 67333

Phone: (620)879-2772 Fax: (620) 879-9808

Email: [caneywaterplant@gmail.com](mailto:caneywaterplant@gmail.com)

**William Sonny Pearson, Water Operator**

## *Water Department 2<sup>nd</sup> Quarter Report*

### *Summary of Projects*

- Public Works Department is working on repairing the Rate Water Line Intake
- The Wet Well Turbidity Meter has been repaired by HACH
- Caney Sheet Metal has order parts to repair the Copper Lines in the plant.
- I have completed minor and major repairs in the electric boxes, and handled daily treatment.

If you have any other questions or concerns, please feel free to contact me @ [caneywaterplant@gmail.com](mailto:caneywaterplant@gmail.com)

Sincerely,  
Sonny Pearson  
Water Operator



# City of Caney Sewer Department

100 West Fourth Avenue, Caney, KS 67333

Phone: (620)879-2772 Fax: (620) 879-9808

Email: [caneykswwtp2@gmail.com](mailto:caneykswwtp2@gmail.com)

**Matthew Childers, Sewer Operator**

## *Sewer 2<sup>nd</sup> Quarter Report-*

We have had 3 pumps installed in the last few months. One was rebuilt and installed in the deep well that pumps sewer from town to the oxidation ditch. We have had two new return activated sludge pumps installed in the basement of the office, which recirculates sludge from the clarifiers to the oxidation ditch to keep the good bacteria healthy.

We have recently bought a winch and trolley system to pull our own pumps to have rebuilt to save future costs to the city.

Nicholas Willis from Wichita State University has donated some testing equipment that will help with exact measurements of nitrogen, ammonia, and phosphorus. The nitrogen levels are getting better everyday, and my reports have not been out of compliance since I took over the plant in March of 2022.

I am still currently in my apprenticeship program to continue to help me study and learn every aspect of the Wastewater Treatment Plant. I will be attending the 103<sup>rd</sup> annual Water and Wastewater Operator School and Certification Exams from August 1<sup>st</sup> to August 4<sup>th</sup>.

If you have any other questions or concerns, please feel free to contact me @  
[caneykswwtp2@gmail.com](mailto:caneykswwtp2@gmail.com)

Sincerely,

Matt Childers  
Sewer Operator