

# City of Caney

## Regular Council Meeting

### Monday, October 16<sup>th</sup>, 2023 at 6:30 p.m.

**Call Meeting to Order:** Mayor Joshua Elliott

#### **Roll Call**

Valerie Hurd

Lori Patterson

Kenith Butts

Nathan Rains

Zachary Ellison

Debbie Wood

Aaron Elliott

Addie Traxson

**Pledge of Allegiance:** Mayor Joshua Elliott

**Invocation:** Mayor Joshua Elliott

#### **Public Comments**

Any citizen desiring to address the Council shall be recognized, advance to the podium, and state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Council. The Council does not hear matters involving litigation or City Personnel. The Council does not take action on subjects not on the agenda unless unusual or hardship conditions exist.

#### **Consent Agenda**

Presented by Joshua Elliott, Mayor

A. Approval of the Minutes for the 10/2/2023 Meetings

B. Appropriations and Payroll Ord No. 10-13-2023 **\$438,818.72**

a. Approval of Purchases over \$5,000

i. EFTPS (Payroll Taxes)	\$	10,827.70
ii. Payroll (10/13/2023)	\$	49,152.35
iii. KPERS (Retirement)	\$	6,380.27
iv. Evergy	\$	14,124.87
v. AWG	\$	32,811.42
vi. KS Retailer's Tax	\$	8,028.17
vii. Midwest Engineering	\$	8,675.80
viii. Waste Connections	\$	19,222.97
ix. State Treasurer	\$	310,256.25

C. Main Street Auto Payment in the Amount of \$204.95

**Recommended Action:** \_\_\_\_\_ make a motion to approve the Consent Agenda Items A-B as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

**Recommended Action:** \_\_\_\_\_ make a motion to approve the Consent Agenda Items C-Main Street Auto Payment in the amount of \$204.95. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_ (Council Member Elliott abstained)

#### **Old Business**

#### **New Council Business**

**A. Open the SRF Public Hearing for October 16<sup>th</sup>, 2023 @ 6:30 p.m.**

Presented by Kelley Zellner, City Administrator: Hearing for the SRF funding application of the 8-inch Coffeyville to Caney water line.

**Recommended Action:** \_\_\_\_\_ made a motion to Open the SRF Public Hearing for. as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

**Recommended Action:** \_\_\_\_\_ made a motion to Close the SRF Public Hearing for. as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

# City of Caney

## Regular Council Meeting

### Monday, October 16<sup>th</sup>, 2023 at 6:30 p.m.

#### **B. Open the RD Apply Public Hearing for October 16<sup>th</sup>, 2023 @ 6:30 p.m.**

Presented by Kelley Zellner, City Administrator: Hearing for the RD Apply funding application of the 8-inch Coffeyville to Caney water line.

**Recommended Action:** \_\_\_\_\_ made a motion to Open the RD Apply Public Hearing for. as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

**Recommended Action:** \_\_\_\_\_ made a motion to Close the RD Apply Public Hearing for. as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

#### **C. Approve Upcoming Caney Betterment Group Events**

Presented by Deanna Hazen, CBG Event Committee

**Recommended Action:** \_\_\_\_\_ made a motion to approve the CBG Upcoming Christmas Events. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

#### **D. Adopt Resolution 2023-23- Authorizing the abatement of conditions at 417 N State**

Presented by Ike Dye, Chief of Police

**Recommended Action:** \_\_\_\_\_ made a motion to adopt Res. 2023-23 as presented. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

#### **E. Approve 3<sup>rd</sup> Qtr. Treasurer's Report**

Presented by Amber Dean, City Clerk

**Recommended Action:** \_\_\_\_\_ made a motion to approve the 3<sup>rd</sup> QTR Treasurer's Report for Publication. \_\_\_\_\_ seconded the motion. Motion Carries: \_\_\_\_\_

#### **F. Executive Session**

To discuss confidential information relating to personnel matters of financial matters under K.S.A 75-4319 b (4)

**Recommended Action:** \_\_\_\_\_ moved to Recess into executive session to discuss confidential information relating to financial matters under K.S.A 75-4319 b (4) for 30 minutes to include the City Council, City Administrator, Mayor, and City Clerk. Entering in at \_\_\_\_\_ and returning to regular session at \_\_\_\_\_ Mayor, Motion. Motion Carries: \_\_\_\_\_

\_\_\_\_\_ made a motion to enter back into regular session, \_\_\_\_\_ seconded. Motion Carries: \_\_\_\_\_

#### **G. Water Discussion**

Presented by Kelley Zellner, City Administrator

**Recommended Action:** To Be Determined

# City of Caney

## Regular Council Meeting

### Monday, October 16<sup>th</sup>, 2023 at 6:30 p.m.



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#### **Department Comments:**

- Mayor-Joshua Elliott
- City Administrator- Kelley Zellner
- Police Department- Ike Dye
- City Clerk- Amber Dean
- Fire Department- Nick Wood
- Public Works-David Munday
- Water Department- Sonny Pearson
- Caney Market-Cindi Bryan

#### **Council Comments:**

Council Member Hurd  
Council Member Ellison  
Council Member Patterson  
Council Member Elliott  
Council Member Butts  
Council Member Traxson  
Council Member Wood  
Council Member Rains

#### **Informational Items**

**Next City Council Meeting:** Monday, November 6<sup>th</sup>, 2023

#### **Adjournment**

\_\_\_\_\_ Moved to adjourn the meeting at \_\_\_\_\_.  
\_\_\_\_\_ Seconded Motion. Motion Carries: \_\_\_\_\_.

# City of Caney

## Regular Council Meeting Minutes

### Monday, October 2nd, 2023 at 6:30 p.m.

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Mayor Joshua Elliott called the meeting to order at 6:30 p.m.

#### Roll Call

Val Hurd -Present

Lori Patterson-Present

Zachary Ellison -Absent

Debbie Wood-Present

Kenith Butts-Present

Aaron Elliott-Present

Nathan Rains-Present

Addie Traxson -Present

Mayor Joshua Elliott led the Pledge of Allegiance.

Mayor Joshua Elliott led the invocation

#### Public Comments

Shawn Franklin, Sedan, KS- Expressed concerns over the Caney Valley Recreation Commission.

#### Consent Agenda

Council Member Wood made a motion to approve the Consent Agenda A-B presented. Council Member Patterson seconded the motion. Motion Carries: 7-0

Council Member Wood made a motion to approve the payment for Main Street Auto in the amount of \$371.16. Council Member Patterson seconded the motion. Motion Carries: 6-0 (Council Member Elliott Abstained)

#### New Council Business

##### **A. Approval for the Fourth and Live concert to be on Friday, May 24<sup>th</sup>, 2024 in Downtown Caney**

Council Member Patterson made a motion to approve the Fourth and Live concert to be on Friday, May 24<sup>th</sup>, 2024 in Downtown Caney. Council Member Traxson seconded the motion. Motion Carried: 7-0

#### Department Comments:

- City Administrator- Kelley Zellner- Update on Water Plant, Sewer Inspection, Grant applications
- City Clerk- Amber Dean- City Hall will be offline for most of the day on Tuesday due to a new server install, Hosting the cutest pet contest, and updating on the SRT and BVP Grant awards for the PD.

#### Council Comments:

Council Member Hurd: Thanked Amber Dean for the grants she wrote

Council Member Butts: Kittens available for adoption

Council Member Wood: Requested a scale for the produce at Caney market

#### Adjournment

Council Member Patterson Moved to adjourn the meeting at 6:55 p.m.

Council member Wood Seconded the Motion. Motion Carries: 7-0

**RESOLUTION NO. 2023-23**

**A RESOLUTION AUTHORIZING THE PUBLIC OFFICER TO ABATE CONDITIONS AT 417 N STATE STREET, CANEY, KANSAS, PURSUANT TO ARTICLE 2 OF THE HEALTH AND WELFARE CODE OF THE CITY OF CANEY.**

WHEREAS, Caney, Kansas (the “City”) has adopted a Health and Welfare Code (the “Code”); and

WHEREAS, on or about September 1<sup>st</sup>, 2023, the City’s Public Officer caused a notice to be sent by certified mail to Janelle Daniel, regarding Code violations observed at 417 N State Street; and

WHEREAS, the Notice of Violation gave said persons 10 days to abate said conditions; and

WHEREAS, the conditions have not been abated and the property continues to be in violation of the Code; and

WHEREAS, pursuant to Section 2-807 of the Code, the City may adopt a resolution authorizing the Public Officer or other agents of the City to abate the conditions causing the violation at the end of 10 days following adoption of the resolution.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Caney, Kansas, that the Public Officer be and is hereby authorized and directed to abate the conditions at the subject property, causing said property to be in violation of the Code at the end of 10 days following adoption of this resolution.

BE IT FURTHER RESOLVED that the costs incurred by the City for such abatement shall be charged against the owners of the property and may be assessed against the property in the manner provided in Section 2-809 of the Code.

BE IT FURTHER RESOLVED that a copy of this resolution shall be served upon the owners in one of the following manners:

- (1) By personal service;
- (2) By certified mail, postage prepaid, return receipt requested; or
- (3) If the whereabouts of such person is unknown and the same cannot be ascertained in the exercise of reasonable diligence, an affidavit to that effect shall be made by the public officer and filed with the City Clerk, and the serving of the resolution shall be made by publishing the same once each

week for two (2) consecutive weeks in the official city newspaper and by posting a copy of the resolution on the subject property.

Adopted this \_\_\_\_ day of \_\_\_\_\_ 2023.

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Mayor

ATTEST:

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City Clerk

## Caney PD Code Violation Report

417 N State Caney, Montgomery County, Kansas

### **07/07/2023**

I (Code Enforcement Officer Denton) observed this address to have code violations for tall grass based on City of Caney Code. During my investigation, I learned the property to be owned by Janelle Daniel per Montgomery County Parcel Search Records, but the actual resident for the address is Shaughn Daniel.

I mailed a mow letter on 07/07/2023 to the owner stating the violation needed to be remedied before 10 days to prevent any further actions.

### **08/28/2023**

I received a mow order for the residence to go out and confirm that the city crew had mow/weed eat the residence.

I went to the residence and confirmed the city crew had completed the order to mow/weed eat the tall grass. I noticed there was trash throughout the yard and per code 8-201 states it is a nuisance to have trash or junk throughout the yard.

### **08/28/2023**

I mailed a Nuisance Letter per 8-303 certified mail to the owner of the property Janelle Daniel. I received a Certified Mail Receipt for the letter on 08/30/2023 signed by Janelle Daniel.

### **08/30/2023**

Shaughn Daniel came in to meet with Kelley Zellner the City Administrator to come up with an action plan on how he (Shaughn) was going to start fixing the roof and cleaning up the trash and junk up in the yard.

Shaughn took the action plan paper home and brought it back and all it had written on it was "I will fix my roof in the next 12 months".

Shaughn has not come in to speak with me about his action plan at all.

### **09/11/2023**

I checked the property to see if Shaughn had made any improvement on picking up the trash or junk throughout the yard, to which I didn't see any progress at all. I took photos of the residence and put them into my case file.

### **10/11/2023**

I went out and checked on the residence again and noticed that Shaughn had started to make progress on cleaning up the front porch area. There wasn't near as much stuff on the porch this time when I went out to check on the property, as there was when I checked on the property on 08/28/2023.

### **10/12/2023**

I took more photos of the residence to add to the case file.

At this time I have nothing further to report

Officer/Code Enforcement Officer Denton Badge #104

Caney Police Department.



# City of Caney Mow Order

Date Issued: 08/07/2023

Address: 417 N State

Certified Letter Mailed On: 07/07/2023 Reinspection of Property Completed on: 08/07/23

Notes: Weedeat the yard

Description of work completed	Cost per hour	# of Hours	Total
Lawn Mower Per Hour	\$100.00	1	
Weed Eater Per Hour	\$50.00	1	
Brush Hog Per Hour	\$150.00		
Workforce other than Machinery Operator per Hour	\$25.00		
Administrative Fee	\$25.00	1	\$25.00
	<b>Total Due</b>		

Completed by (Employee(s) name): Nick Andy

Completion Date: 28 August 2023

Code Enforcement Inspection Date: 8/28/23

Code Enforcement Signature: [Signature]



**CODE ENFORCEMENT VIOLATION  
FOR THE CITY OF CANEY**

VIA PERSONAL SERVICE ( )

VIA RESTRICTED MAIL RETURN RECEIPT REQUESTED ( X )

To: Janelle Daniel

Address in question: 417 N State St. Caney, Ks 67333

You are hereby notified that you are in violation of Section **8-201** of the Code of the City of Caney. The condition(s) creating this violation includes:

The **property address** listed on this page above, is in violation of the City of Caney's Junk ordinance. This letter is to inform you that we have observed conditions which constitute a nuisance. The nuisance is, that you have trash and junk throughout the property and the City of Caney is requesting that you take care of this nuisance within the time frame listed below.

Pursuant to Section **8-303**, you have ten (10) days from the date Notice was served upon you to abate the condition(s) described above.

You may request a hearing before the governing body regarding this matter. A hearing must be requested within ten (10) calendar days from the date this Notice was served upon you. To request a hearing, contact the Police Department at 620-879-2141. Pursuant to Section **8-208**, failure to request a hearing within ten (10) days shall constitute a waiver of your right to contest the findings of the public officer before the governing body.

Failure to clean up the nuisance or to request a hearing within the time allowed may result in prosecution as provided by Section **8-206** and/or abatement of the condition(s) by the City as provided by Section **8-207**.

Take heed and govern yourself accordingly.

  
\_\_\_\_\_  
Officer

Date: 08/29/23

7016 2070 0000 1549 5221



## CODE ENFORCEMENT VIOLATION FOR THE CITY OF CANEY

### **8-201. Nuisances unlawful; defined.**

It shall be unlawful for any person to maintain or permit any nuisance within the city as defined, without limitation, as follows:

(a) Filth, excrement, lumber, rocks, dirt, cans, paper, trash, metal or any other offensive or disagreeable thing or substance thrown or left or deposited upon any street, avenue, alley, sidewalk, park, public or private enclosure or lot whether vacant or occupied;

(b) All dead animals not removed within 24 hours after death;

(c) Any place or structure or substance which emits or causes any offensive, disagreeable or nauseous odors;

(d) All stagnant ponds or pools of water;

(e) All grass or weeds or other unsightly vegetation not usually cultivated or grown for domestic use or to be marketed or for ornamental purposes;

(f) Abandoned iceboxes or refrigerators kept on the premises under the control of any person, or deposited on the sanitary landfill, or any icebox or refrigerator not in actual use unless the door, opening or lid thereof is unhinged, or unfastened and removed therefrom;

(i) All articles or things whatsoever caused, kept, maintained or permitted by any person to the injury, annoyance or inconvenience of the public or of any neighborhood;

(h) Any fence, structure, thing or substance placed upon or being upon any street, sidewalk, alley or public ground so as to obstruct the same, except as permitted by the laws of the city.

(K.S.A. 21-4106:4107; Code 1988)



# CITY OF CANEY

100 W 4<sup>th</sup> Ave      P.O. Box 129 Caney, Kansas 67333

Phone: (620) 879-2772      [www.caneyks.com](http://www.caneyks.com)      Fax: (620) 879-9808

**City Administrator – Kelley Zellner**

**Mayor – Joshua Elliott**

Date: 8-30-2023

Name: Shaughn Daniel

House address: 417 N State ST, Caney, KS. 67333


PH #: 620-820-0292

**Improvement Plan:**

Please write out a plan of improvement for your property, giving approximate dates of improvements (list). You will have to report to the Code Officer every 90 days on your improvements and/or changes of expected times for improvements.

*I will fix my roof in the next 12 months*

Signature: 



Code Officer

*He has not come and discussed this with me at all. He hasn't checked in with me either.*

*I would have liked more of an action plan but this is all I have gotten from Shaughn,*

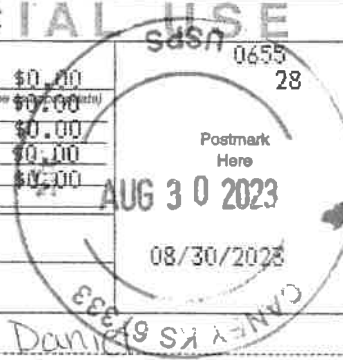
U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

Caney, KS 67333

7016 2070 0000 1549 522J

Certified Mail Fee	\$4.35	
\$		\$0.00
Extra Services & Fees (check box, add fee \$0.00 per state)		\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	\$0.00
<input type="checkbox"/> Adult Signature Required	\$	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	\$0.00
Postage	\$0.66	
\$		
Total Postage and Fees	\$5.01	
\$		



Sent To Janelle Danie  
Street and Apt. No., or P.O. Box No. 417 N State St.  
City, State, ZIP+4® Caney, KS 67333



2019/08/05 14:44:25



2019/08/05 14:44:23

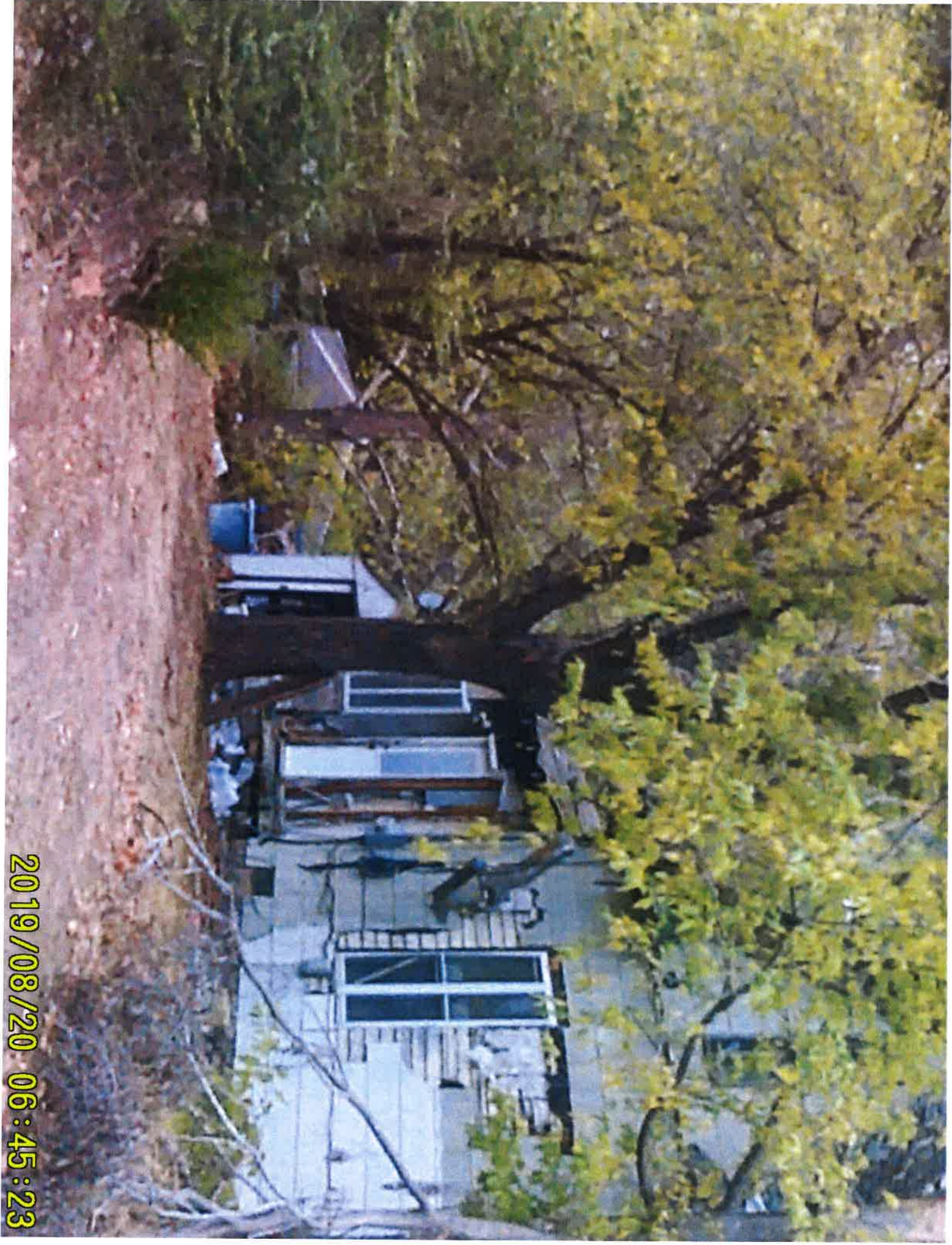


2019/08/05 14:44:46

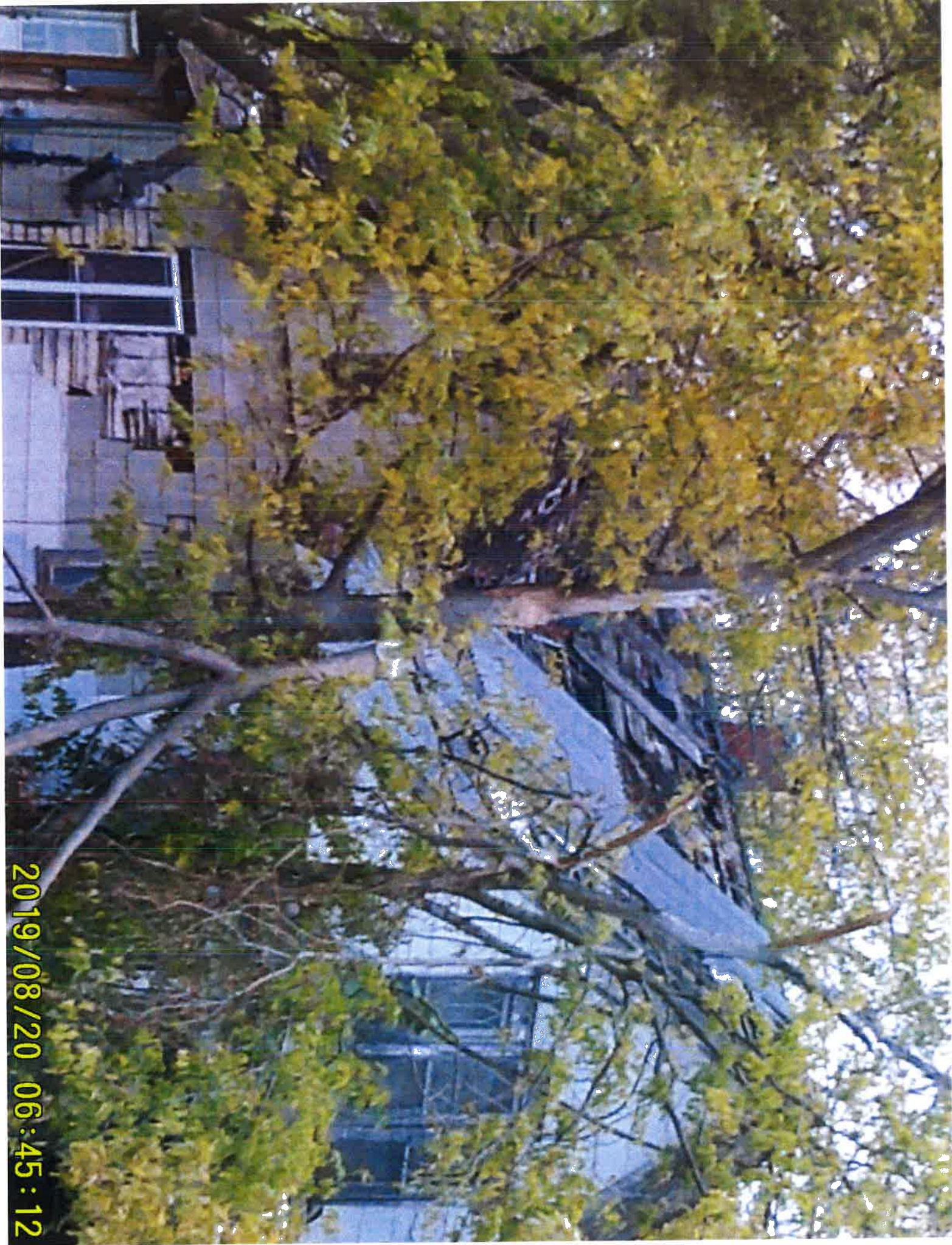




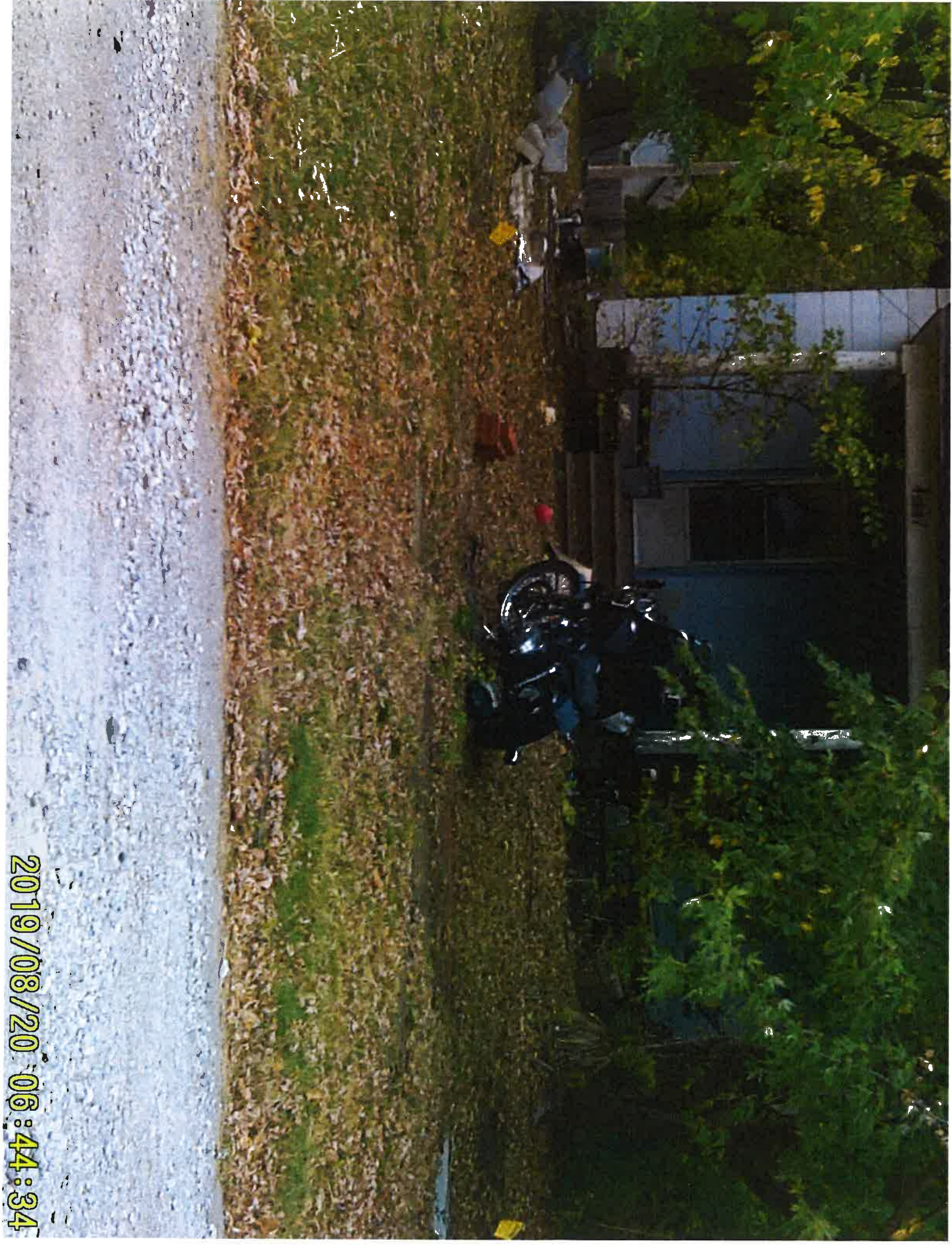
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2019/08/20 06:45:23



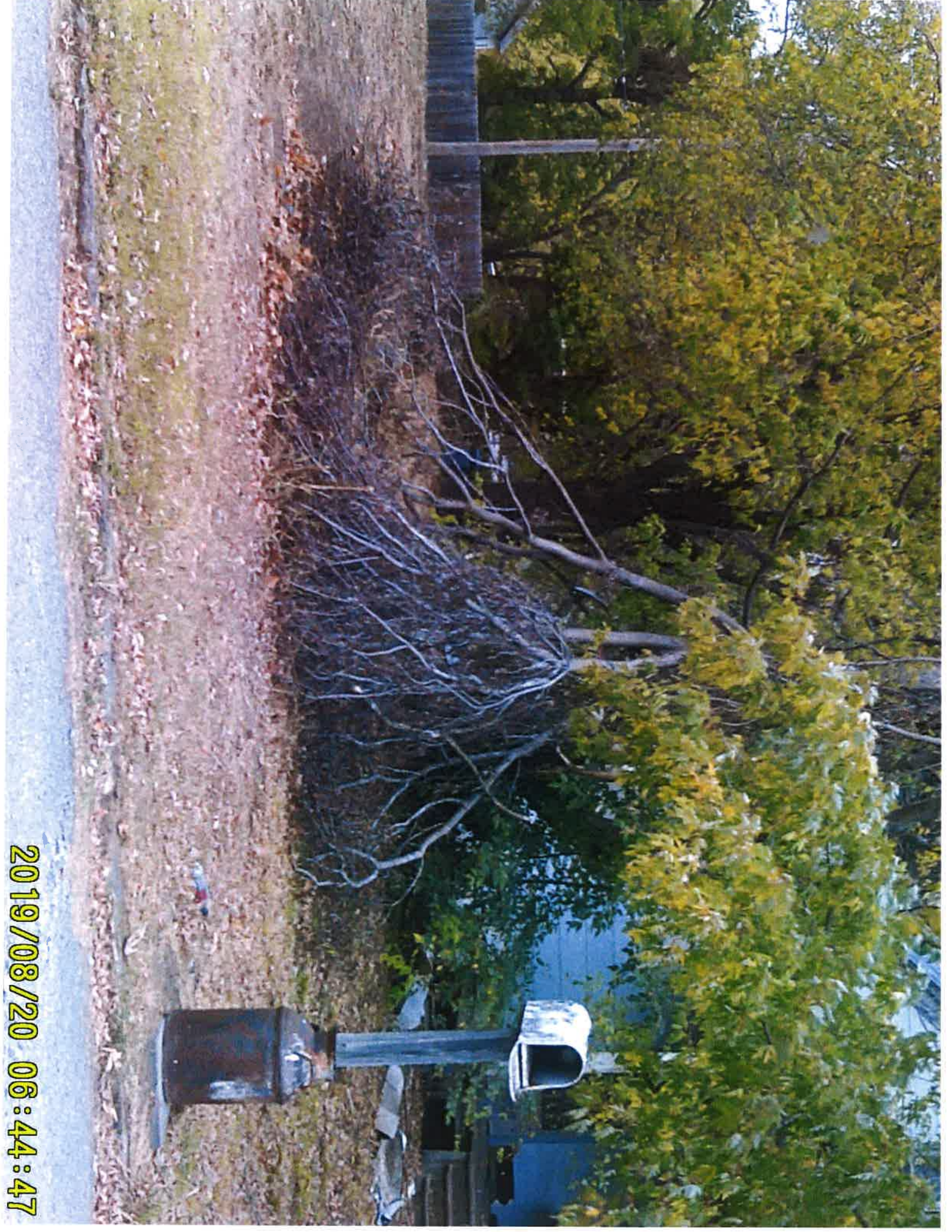
2019/08/20 06:45:12



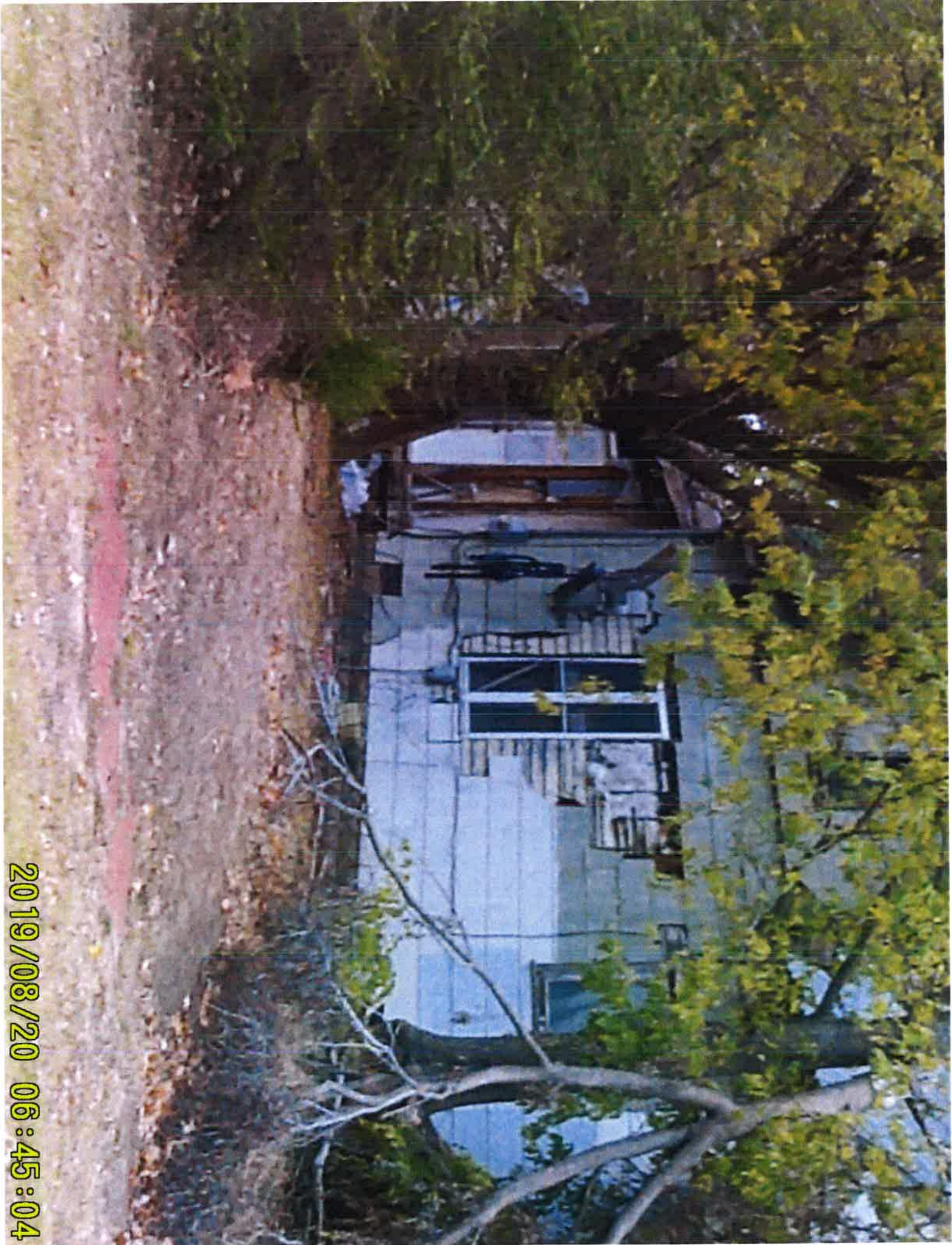
2019/08/20 06:44:34

2019/08/05 14:44:53





2019/08/20 06:44:47



2019/08/20 06:45:04

## Amber Dean

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**From:** Deanna Hazen <deanna@ndb-insurance.com>  
**Sent:** Thursday, October 12, 2023 2:21 PM  
**To:** Caney City Clerk  
**Subject:** City Council Meeting - Add to Agenda

Hi Amber,

I would like to be added to the agenda for the next meeting on behalf of the Caney Community Betterment Group's Event Committee.

The Events Committee is working on the preparation for the Christmas parade. We are asking permission for the following activities:

November 26<sup>th</sup> – Kick off for A Caney Christmas!

Movie night on projector at the soon to be pocket park. A Christmas movie will be played on a projector screen, while serving popcorn and hot chocolate. Barricades will be put up to insure no one is walking where the concrete is unlevel or broken.

December 3<sup>rd</sup> – Lighting of the Trees

Sponsoring a row of trees decorating contest in the park. Trees will be sponsored by individuals or businesses to put up and decorate. The row of trees will be between the electrical outlets and the sidewalk on the north side of the park (4<sup>th</sup> Street). We will have guidelines set in place for the trees and decorations. Bases will be used to anchor the trees down and cords will be covered. The trees will remain decorated until Jan 2<sup>nd</sup> and must be removed by Jan 6<sup>th</sup>.

December 7<sup>th</sup> – The Christmas Parade

Street closures to be in place the same as last year. Parade entries to be lined up on Wood St, the parade will travel east on Fourth street from Wood to High St.

The committee is also asking permission to have food trucks available downtown before and during the parade.

Please let me know if you have any questions.

Thank you!

Deanna

Deanna K. Hazen  
NDB Insurance



410 E Taylor St  
Caney, KS 67333  
Office: 620-879-2311




CITY OF CANEY TREASURER'S FINANCIAL STATEMENT  
AND MONTHLY REPORT  
QUARTERLY SEPT 2023

	Beginning			Pending	Ending
Funds	Cash Bal	Revenues	Expenditures	Payables	Cash Bal.
1. General	\$ 798,870.99	\$ 325,604.51	\$ 435,543.21	\$ 6,478.13	\$ 695,410.42
2. VID Identification	\$ 2,212.52	\$ 1,180.00	\$ -	\$ -	\$ 3,392.52
3. Cemetery Perpetual Care Fund	\$ 4,667.13	\$ -	\$ -	\$ -	\$ 4,667.13
4. Tourism Fund	\$ 26,577.21	\$ 3,742.96	\$ 3,650.00	\$ -	\$ 26,670.17
5. Library Fund	\$ 24,392.75	\$ 6,425.72	\$ 24,392.72	\$ -	\$ 6,425.75
7. COVID-19 Expenses	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
8. City Grocery Store	\$ 35,704.71	\$ 295,132.96	\$ 319,937.89	\$ (1,145.12)	\$ 9,754.66
9. Industrial Fund	\$ 4,255.49	\$ 251.82	\$ -	\$ -	\$ 4,507.31
10. Water Fund	\$ 114,126.98	\$ 193,248.48	\$ 150,591.92	\$ -	\$ 156,783.54
17. Water Plt. Memb. Filter Rep.	\$ 113,864.35	\$ 4,059.53	\$ 115,378.04	\$ -	\$ 2,545.84
18. Sp. Law Enforcement Trust	\$ 2,138.24	\$ -	\$ -	\$ -	\$ 2,138.24
19. Special Gasoline Tax HW	\$ 77,321.46	\$ 14,262.47	\$ 6,666.53	\$ -	\$ 84,917.40
20. Ambulance/Fire/Police	\$ 36,019.52	\$ 4,033.12	\$ 10,991.64	\$ -	\$ 29,061.00
26. Solid Waste	\$ 120,821.47	\$ 67,943.25	\$ 71,726.20	\$ -	\$ 117,038.52
28. Deb. Ser.Act 2005 ABC STAX	\$ 380,380.20	\$ (56,376.55)	\$ -	\$ -	\$ 324,003.65
29. G O. Bonds- Debit Service	\$ 172,705.87	\$ 95,121.47	\$ -	\$ -	\$ 267,827.34
30. Water Plant Imp.2007-08	\$ -	\$ -	\$ -	\$ -	\$ -
42. American Resuce Plan	\$ 564,737.65	\$ -	\$ 77,116.06	\$ -	\$ 487,621.59
43. Grant Funds	\$ -	\$ 7,143.46	\$ 4,980.56		\$ 2,162.90
73. Phase II Wastewatr System	\$ 22,849.27	\$ -	\$ -	\$ -	\$ 22,849.27
80. Employee Benefits	\$ 462,261.55	\$ 17,445.03	\$ 92,964.86	\$ 1,436.17	\$ 388,177.89
81. Capital Project	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00
85. Equipment Fund	\$ 22,275.74	\$ 71,929.73	\$ 7,537.48	\$ -	\$ 86,667.99
92. Wastewater Treatment Repl	\$ 35,994.68	\$ 1,915.53	\$ -	\$ -	\$ 37,910.21
94. Sewer SF WW Treat Opr/Mt	\$ 13,927.05	\$ 144,617.51	\$ 81,303.62	\$ -	\$ 77,240.94
95. Special Park & Rec. & Pool	\$ 8,729.43	\$ 674.04	\$ -	\$ -	\$ 9,403.47
98. Street (Sales Tax 93-98)	\$ 200,552.99	\$ 19,378.27	\$ 3,499.00	\$ -	\$ 216,432.26
<b>Total Funds All Funds</b>	<b>\$ 3,249,287.25</b>	<b>\$ 1,217,733.31</b>	<b>\$ 1,406,279.73</b>	<b>\$ 6,769.18</b>	<b>\$ 3,067,510.01</b>

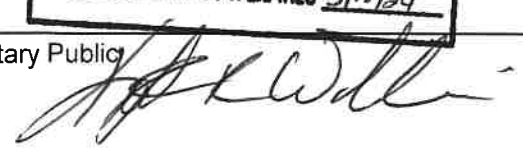
Bank Accounts	
Checking - Operations	\$ 149,061.23
Money Market Account	\$ 100,041.10
Investment acc 14-2005-43-8	\$ 1,787,887.19
Investment acc 14-1043-84-4	\$ 1,139,636.19
Outstanding Checks	\$ (119,737.56)
Outstanding Deposits	\$ 11,049.27
Credit Card Outstanding	\$ (427.41)
<b>Ending Balance</b>	<b>\$ 3,067,510.01</b>

State of Kansas  
Montgomery County  
I Melynda Trabuc, believe this to be a true and accurate report.

  
Melynda Trabuc, Treasurer



Notary Public



# Caney PD/EMS

## Caney City Council Quarterly Report

10/ 2023

### EMS

New Schedule:

We have two new hires and are waiting for one of our dispatchers to complete the national test. This will dictate the new service schedule. We are tentatively looking at the pay period of October 22<sup>nd</sup>, 2023. This new schedule will have two EMTs in house on duty 24/7.

### **Protocols:**

We have turned in our new protocols for EMS to our Medical Director and we are awaiting his sign off. This has been neglected for years. We have incorporated protocols to include our new AEMT's and their abilities which will add to our service.

### **Licensing:**

We have successfully obtained both a DEA and Kansas Pharmacy Board Permit which will allow us to use the AEMTs to their fullest capabilities.

### **Med Box:**

Caney Pd/EMS will also enter into an agreement with Caney Drug to supply our medications for our ambulances in a "Med Box". This agreement allows us to have what we need to successfully provide all medications we are allowed, but it will come at a cheaper price.

As of right now, if we have medications or supplies that expire, we are out that money and products. With our agreement with Caney Drug, they will take back anything that expires so we don't pay for supplies we don't use.

### **Police Department**

**Flock Cameras:**

Our two new cameras have been installed as of 10/12/2023. We will start providing stats from those cameras once we can complete a 30-day cycle.

**SRO:**

We were told that our SRO Grant (COPS) will be pushed back until the middle of October before it will be announced.

**School Trainings:**

We are planning a training at one of the schools this winter. This training will incorporate several local departments including Caney PD/EMS, Caney Fire, school administration and employees. We are excited about this training and believe this will improve multiple departments working together for the same goal.

**Forms:**

We are continuing to revamp and update a lot of our local forms to streamline our department and continue to go to a more paperless system.

**Server:**

We did get the new server in and installed. This has improved our entire system and it has had no issues.

# City of Caney City Clerk

Amber Dean, City Clerk  
*City Clerk's 3rd Quarter Report*

## Grant

- Worked with Fire Chief Nick Wood to submit the Enbridge Grant-Awarded \$6,400.00
- Worked with the Police Department to gather information for the Bullet Proof Vest Grant and submitted it.
- Received the Small Rural Tribal-Body Worn Camera Grant for \$20,000.00
- Submitted the 2023 CDBG Housing Grant on September 19, 2023.

## Training

Melynda Trabuc and Debbie Matthews completed the FEMA- National Incident Management System Training ICS-100, ICS-200, IS-700, and IS-800.

City Hall Staff is completing 8-10 weeks of Dare to Lead training.

## Projects

Melynda Trabuc continues to work with Mike Conard on Cemetery Records. This project is a lot more than we expected.

City Hall Staff has begun assembling the information for the Lead and Copper report due in October 2024.

I have completed the Environmental Review for the SRF Application for the water project. I am currently working with the Fire Chief on the AFG Grant Preparation. I am working with Melissa Lyons on a potential CDBG Commercial Rehabilitation Project.

## Caney Community Events

City Hall Staff is preparing for the Trunk or Treat event in October 2023. City Hall will have a booth and hand out goodies to all the kiddos!

## Stats for the 3<sup>rd</sup> Quarter

### Code Enforcement

	July	August	September
<b>Mow Orders Issued</b>	33	29	16
<b>Completed Mow Orders</b>	11	7	13
<b>Nuisance Orders Issued</b>	0	0	5

<b># of Invoices issued</b>	<b>Total Billed</b>	<b>Total Paid</b>
39	\$11,125.00	\$325.00

### Utility

Month	Utility Bills Mailed	Late Notices Mailed	Utility Shut Off	Pay Agreements
July	919	195	42	6
August	919	194	29	4
September	919	204	24	8

	July	August	September
<b># of Service Orders Issued</b>	83	123	102

# City of Caney City Clerk

Amber Dean, City Clerk

## Licenses/Permits Issued

	July	August	September
Busienss License	0	0	68
Chicken Permit	0	1	1
Pet License	2	1	0
Garage Sale Permit	2	2	1
Drone Permit	1	0	0
Open Records Request	0	1	0
ATV Permit	2	0	2
Highway Sign	2	3	2
Burn Permit	0	1	0
Zoning Permit	0	1	0

## Human Resources

	July	August	September
# of Payroll Checks Issued	134	109	147

	July	August	September
# of New Hire Employees	2	6	3
# of Inactivation of Employees	0	2	2

	July	August	September
# of Employees Birthday's recognized	6	2	5

	July	August	September	Quarterly
# of KPERS report submitted	2	2	3	
# of Federal Withholding Report	2	2	3	
# of State Withholding Report	2	2	3	
# of 941's Report submitted				1
# of Unemployment & Wage Report submitted				1

## Accounts Payable

	July	August	September
# of Checks Issued	122	131	145

# City of Caney City Clerk

Amber Dean, City Clerk

## Monthly Reporting

	July	August	September	Quarterly
KEIMS Water Report	1	1	1	
Chlorine Turbidity Report	1	1	1	
Water Protection and Clean Drinking Water Report				1

If you have any other questions or concerns, please contact me or stop by City Hall. My door is always open.

Sincerely,

Amber Dean

City Clerk

Caney Volunteer Fire Department  
127 North Spring, Caney, KS 67333  
(620)879-9810  
caneyfire@caney.kscoxmail.com



## 2023 3<sup>rd</sup> Quarter Report

The FD has responded to 32 calls this quarter:

Structure Fire-1  
Grass Fire-9  
EMS Assist-7  
Alarms-8  
Injury Accident-2  
Non-Injury Accident-1  
Down Powerline-4

Training/Meeting for this quarter:

July 10<sup>th</sup>-Tested all 1.75" and 2.5" hose

July 16<sup>th</sup>-Tested all 4" hose

July 17<sup>th</sup>-Regular meeting

August 2<sup>nd</sup>-Officer meeting

August 7<sup>th</sup>-Regular meeting/training on how to set up portable water tank-1hr

August 21<sup>st</sup>-Regular meeting/Loading and deployment of new minuteman hose load for preconnected 1.75" attack lines-2hrs

August 27<sup>th</sup>-NIMS training 100 & 200-2hrs

August 30<sup>th</sup>-Fire Drill at Lincoln Elementary

September 4<sup>th</sup>-No meeting Labor Day

September 18<sup>th</sup>-Regular Meeting/

**FD Roster:**

**There are currently 21 members on the FD Roster:**

1	Nick Wood	Chief
2	Adam Davidson	Asst. Chief
3	Lucas Wood	1 <sup>st</sup> Captain
4	Robert Jones	2 <sup>nd</sup> Captain
5	Scott Reeves	Lieutenant
6	Mark VanDyne	FF
7	David Egan	Secretary
8	Dan Johnston	FF
9	Chad Johnson	FF
11	James Applegarth	FF
12	Russell Cashman	FF
14	James Lindsey	FF
15	Lauren Thompson	FF
16	Nick Windsor	FF
17	Nick Hockett	FF
18	Josh Holt	FF
19	Lance Winsor	FF
20	Aaron Elliot	FF
21	Bryce Warfield	FF
22	Braiden Cardwell	FF
23	Kenny Layton	FF

**Updates:**



work orders:

Nuisance Yards: 31

Locates: 171

Cleaned curbs N/S streets

Got Class 1 Sewer Discharges

& Leaks

Finished Spring street drain

~~pat~~ pat holes 50

Read meters monthly

new for City property's

Spray bi-weekly mosquitoes

Hauled all metal off from city wide's

Trimming trees over road and signs

~~Yard clean up~~

# Report

10-11-23

1. Skid A was replaced ran well made so adjustments.
2. Repaired Custer tank valve that was leaking.
3. Fix river pump #2 leaking valve on relief valve.
4. Lower PSI has been repaired
5. Day to Day repair mower blades making adjustments small fixes reports to state.
6. Still need Dave Reed on site for repairs. Also still have a leak in plant that need repair, we have good water to the ponds due to the leak.

## Amber Dean

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**From:** Manager <manager@caneymarket.com>  
**Sent:** Tuesday, October 10, 2023 1:12 PM  
**To:** Caney City Clerk  
**Subject:** Quarterly Report

Isle signs need redone.

Vents in deli needs cleaned.

Employees needing shirts.

Nov. 1<sup>st</sup> would like to go back to regular deli hours 11- 5:30 p.m.

Also, would like to start specials Monday through Friday again.

Planning on advertising meat and veggie trays for the holidays.

Filling empty spots on shelves: work in progress.

Freezers and coolers that are down are being addressed.

During the last quarter we have done at least 12 or more catering jobs and special orders.

I HAVE A WONDERFUL STAFF! THEY ARE WILLING TO GO THE EXTRA MILE. I am very appreciative of my staff.